

BOARD OF COUNTY COMMISSIONERS

REGULAR MEETING

SCHOOL BOARD ADMINISTRATIVE COMPLEX

372 WEST DUVAL STREET

June 04, 2026 at 09:30 A.M.

AGENDA

Opportunity for public comment shall be in accordance with Rule 4.704. Each person who wishes to address the Commission regarding the Consent Agenda or any Discussion and Action Agenda Item shall complete one comment card for each item and submit the card or cards to County staff in the front of the meeting room. Cards shall be submitted before the meeting is called to order.

Rules of decorum and rules for public participation are attached to the agenda handouts.

Invocation (Commissioner Robby Hollingsworth)

Pledge to U.S. Flag

Additions or Deletions

Approval of Agenda

Proclamations

Tim Murphy, Chairman

- (1) Proclamation 2026P-22 Honoring the Columbia County High School Softball Team as 2026 State Champions (p.1)

Presentation of the Board Not Requiring Board Vote or Action

Staz Guntek, Legislative & Intergovernmental Affairs Coordinator

- (1) Legislative Update (p.3)

Approval of Consent Agenda

Adoption of Consent Agenda

Discussion and Action Items

Kevin Kirby, Assistant County Manager

- (1) P26-01-J Courthouse Landscaping Renovations (p.6)
- (2) RFQ 2025-Y Professional Civil Engineering Services (p.10)

Discussion and Action Items (Continued...)

Lance Hill, Assistant Fire Chief

(3) Burn Ban Update (p.23)

(4) EMS Update (p.26)

David Kraus, County Manager

(5) Use of Generative Artificial Intelligence (GenAI) Policy (p.27)

(6) RFQ 2026-H Grant Administration and Writing Services (p.30)

(7) BA 26-36 Sponsor funds for July 4th/250th celebration - \$16,500 (p.45)

(8) Grant Application Requests (p.46)

(9) Law Enforcement and Emergency Medical Services MSTU (p.47)

(10) Workshop Request (p.73)

(11) Planning and Zoning Board/ Board of Adjustment Vacancy (p.102)

Open Public Comments to the Board – 3 Minute Limit

Staff Comments

Updates from the County Manager

Commissioner Comments

Adjournment



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 5/29/2026 Meeting Date: 6/4/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

Proclamation 2026P-22 Honoring the Columbia County High School Softball Team as 2026 State Champions

2. Recommended Motion/Action:

Approve

3. Fiscal impact on current budget.

This item has no effect on the current budget.

PROCLAMATION NO. 2026P-22

**A PROCLAMATION OF THE BOARD OF COUNTY COMMISSIONERS OF
COLUMBIA COUNTY, FLORIDA, HONORING THE
COLUMBIA HIGH SCHOOL SOFTBALL TEAM AS
2026 STATE CHAMPIONS**

WHEREAS, the Columbia High School Softball Team has proven itself an elite on the field, with a record of 29 wins against only three losses, and winning the 2026 State Championship;

WHEREAS, each player for the Columbia High School Softball Team has not only exhibited a high degree of athleticism and skill, but has competed at all times with honor, dignity, and grace while on and off the field;

WHEREAS, the accomplishments of the Columbia High School Softball Team serve to instill a rightful sense of pride in each player, coach, parent, fan, the student body, and across our Columbia County community; and

WHEREAS, the Columbia County Board of County Commissioners recognizes the important and unique contribution of each member of the 2026 Columbia High School Softball Team as they celebrate the victory of a state championship as outstanding athletes and role models for future generations of champions to follow them.

NOW, THEREFORE, BE IT PROCLAIMED that the Columbia County Board of County Commissioners recognizes and honors the accomplishments of each player for the 2026 Columbia High School Softball Team:

**Laura Van Beadles
Ellie Brewin
Ava Christie
Anna Dansby
Emily Delgado
Marlee Hunt**

**Kinley King
Lauryn Lee
Alannah Lord
Kelee Pitts
Josie Raulerson
Makenzie Sanford**

**Addy Sherman
Ryleigh Stone
Luisa Taylor
Amani Tunsil
Raelyn Wahinger
Brooklynn White**

BE IT FURTHER PROCLAIMED that the Board honors and recognizes each of the coaches of these champion athletes who have devoted themselves to help their players excel on and off the field.

**Joe Saucier
John Sherman**

**Brandon Beadles
Andy Jolley**

**Jody Raulerson
Alexis Butler**

Duly Adopted this 4th day of June, 2026

ATTEST:

**COLUMBIA COUNTY BOARD
COUNTY COMMISSIONERS**

James M. Swisher, Clerk of Court

BY: _____
Tim Murphy, Chairman



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Today's Date: 5/26/2026 Meeting Date: 6/4/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

Legislative Update

2. Recommended Motion/Action:

Discussion

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 – Kevin Parnell
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

From: Staz Guntek, Legislative & Intergovernmental Affairs Coordinator

To: Board of County Commissioners; David Kraus; Kevin Kirby

Subject: Legislative Budget & Property Taxes

Date: May 29th, 2026

Budget Update:

On the 29th of May, the legislature passed the state budget and will send it to the governor's desk for FY 26/27. Below are some issues of note including our appropriations projects:

- Columbia County Sheriffs Truck Purchase- \$124,000
- Columbia County Jail Renovations- \$1,562,500
- Fiscally Constrained County Sheriff Supplement- \$1,685,240
- CR 6 Bridge Replacement- \$0
- Job Growth Fund- \$40,000,000
- Rural Infrastructure- \$22,000,000
- SCRAP- \$25,850,001
- SCOP- \$81,789,395
- Department of State Cultural Fixed Capital Outlay- \$38,306,700
- Fort White Public Works Safety and Storm Resiliency- \$250,000
- North Florida Water Utilities Authority Regional Wastewater Feasibility Study- \$350,000
- No employee pay increases statewide for state employees, but only targeted groups.

All these items are subject to veto.

Property Tax Update:

The legislature is set to go into special session Monday June 1st for the purpose of passing property tax legislation to be placed on the November 3rd ballot for this upcoming general election.

As of this writing, the current proposal that was filed by the Senate, not the House as of this writing, is as follows:

www.columbiacountyfla.com

- Creates a new homestead exemption of \$150,000 in 2027 and \$250,000 in 2028, applicable to all levies including school districts. The Legislature would then create a further phase-in schedule to fully eliminate this revenue source.
- Reduces the assessment cap on non-homestead properties (e.g. second homes and commercial real estate) from 10% to 5%.
- Requires a five-year Florida residency period before new residents qualify for the expanded exemption.
- Grows both exemptions automatically with inflation each year.
- Constitutionally restricts county and municipal ad valorem to a closed list of six categories:
 - a. Provide for public safety, including law enforcement, fire service, and emergency medical service;
 - b. Provide funding for education and public schools;
 - c. Finance or refinance infrastructure, including expenditures on road and bridge construction and maintenance and stormwater control;
 - d. Finance or refinance natural resource projects, including flood control measures;
 - e. Issue local bonds for uses consistent with this paragraph and to make debt service payments for existing obligations; or
 - f. Meet obligations for retirement benefits of local government employees.
- Creates a state trust fund to offset revenue losses, which is itself an acknowledgment that local revenue alone cannot cover what would be taken away. The funding source, eligibility, amount, and duration are all left to future legislative action.

Columbia County's fiscal impact will be \$6,944,460 for FY 2027-2028 and \$10,614,739 for FY 2028-2029 according to estimates from the Florida Association of Counties.

As of today, all these items are subject to passage by both chambers and most importantly are subject to passage on the ballot by 60%.

I will have a final product by the meetings. Feel free to reach out if you have any questions.

Staz Guntek



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Today's Date: 5/28/2026 Meeting Date: 6/4/2026

Department: Purchasing

1. Nature and purpose of agenda item:

Courthouse Landscaping Renovations capital project includes removal, installation, and site-improvement project within the Courthouse grounds and surrounding parking lot areas. Bids exceeded budget.

2. Recommended Motion/Action:

Reject all bids and re-solicit.

3. Fiscal impact on current budget.

This item is currently budgeted. The account number to be charged is 30218315133046

District No. 1 – Kevin Parnell
District No. 2 – Rocky Ford
District No. 3 – Robby Hollingsworth
District No. 4 – Everett Phillips
District No. 5 – Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

M E M O R A N D U M

DATE: MAY 27, 2026

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ERICA JONES, PURCHASING OFFICER

RE: Agenda Item for June 4, 2026
P26-01-J Courthouse Landscape Renovations

On May 21, 2026 one (1) submittal was received in response to P26-01-J. Bid was opened and tallied on May 21, 2026; The submittal was determined to exceed our available budget. (Bid Tabulation attached)

Staff is recommending to Reject All Bids and re-solicit Bid No. P26-01-J.

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100

BID TABULATION

Columbia County Board of County Commissioners

Date: May 21, 2026

Project Bid No: P26-01-J

Addendums Issued: 2

Company Name

Bid Amount

1. Potter Landscaping \$ 210,000.00

2. _____ \$ _____

3. _____ \$ _____

4. _____ \$ _____

5. _____ \$ _____

6. _____ \$ _____

7. _____ \$ _____

8. _____ \$ _____

Witnessed by 

PROPOSED COST

TOTAL LUMP SUM AMOUNT

\$ 210,000.00

Total Lump Sum Amount (written)

\$ Two hundred ten thousand dollars 00/100

I certify that this proposal meets or exceeds the County's specifications and that the undersigned proposer declares that I have carefully examined the specifications, terms, and conditions of this proposal, and I am thoroughly familiar with its provisions. The undersigned proposer further declares that he/she has not divulged, discussed, or compared his/her proposal with any other proposer and has not colluded with any other proposers or parties to a proposal whatsoever for any fraudulent purpose.

Company/Firm: POTter Landscaping Date: May 21 2026

Address: 1411 NW Union Park Rd Wellborn FL 32094

Phone No.: 386 365 1020

Email: Todd@PotterLandscaping.com

Signature: Todd Potter

Print Name/Title: Todd Potter, Owner/Operator



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Today's Date: 5/28/2026 Meeting Date: 6/4/2026

Department: Purchasing

1. Nature and purpose of agenda item:

RFQ 2025-Y sought qualified firms for civil engineering services for projects within the County. On May 5, 2026, the County Commission approved negotiations with the top 5 firms.

2. Recommended Motion/Action:

Approve agreements with the top five ranked firms.

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Kevin Parnell
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

M E M O R A N D U M

DATE: May 27, 2026

TO: Board of County Commissioners

FROM: Erica Jones, Purchasing Officer

RE: Agenda item for June 4, 2026
RFQ 2025-Y Professional Civil Engineering Services

On March 5, 2026 the Board approved staff to negotiate with the top five (5) ranked firms. Staff is recommending approving the rate schedules and agreements for the top five (5) ranked firms.

- | | |
|--------------------------|-----------------------------|
| 1. WGI, Inc. | 4. Kimley-Horn & Associates |
| 2. eda Consultants, Inc. | 5. Volkert, Inc. |
| 3. RS&H, Inc. | |

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529 LAKE CITY, FLORIDA 32056-1529 PHONE (386) 755-4100

Volkert 2026 Billing Rates	
Position	Billing Rate w/ Directs
Principle	\$358.00
Supervisor	\$305.00
Project Manager	\$285.00
Senior Engineer	\$275.00
Staff Engineer 2	\$215.00
Staff Engineer 1	\$156.00
Senior Designer	\$152.00
Cad Tech	\$118.00
Env Staff 2	\$192.00
Env Staff 1	\$110.00
Senior CEI Inspector	\$138.00
CEI Inspector	\$116.00
Eng Intern	\$85.00
Bridge Inspector 2	\$192.00
Bridge Inspector 1	\$158.00
ROW Manager	\$212.00
ROW/Title Supervisor	\$168.00
Lead ROW Agent	\$145.00
Senior Row/Title Agent	\$135.00
Document/Date Specialist	\$115.00
Admin	\$105.00



Columbia County Rate Table

Date range: From 6/30/2022 to 6/30/2028

Principal, P.E.	\$ 200.00
Project Manager	\$ 100.00
Staff P.E. I	\$ 85.00
Staff P.E. II	\$ 100.00
CADD Technician	\$ 70.00
Engineer in Training (EIT)	\$ 60.00
Staff Assistant	\$ 45.00
Project Designer	\$ 70.00
Project Engineer	\$ 60.00
Expert Witness	\$ 200.00
Planner AICP	\$ 100.00
AICP, LEED AP Planner	\$ 150.00
Project Coordinator	\$ 60.00
Production Manager	\$ 75.00
Intern	\$ 30.00



RS&H Proposed Billable Rates

Position	Loaded Rate
Contract Support Specialist	\$ 134.25
Inspector	\$ 95.66
Project Administrator	\$ 207.16
QA/QC Manager	\$ 329.83
Senior Bridge Inspector	\$ 129.66
Senior Inspector	\$ 109.26
Senior Project Engineer	\$ 255.90

WGI, INC.
FEE SCHEDULE*
EFFECTIVE DATE 03/19/2025

Hourly Rate	
ENGINEERING SERVICES	
Executive Engineer	\$370.00
Chief Engineer	\$360.00
Principal Engineer	\$335.00
Senior Project Manager	\$320.00
Project Manager	\$250.00
Senior Engineer 2	\$295.00
Senior Engineer 1	\$260.00
Engineer 2	\$230.00
Engineer 1	\$210.00
Senior Engineer Intern	\$160.00
Engineer Intern	\$145.00
Chief Designer	\$200.00
Senior Designer	\$170.00
Designer	\$140.00
Field Engineer	\$210.00
Field Inspector	\$155.00
BIM Designer	\$100.00
SURVEY SERVICES	
Chief Surveyor	\$310.00
Principal Surveyor	\$275.00
Senior Project Manager	\$225.00
Project Manager	\$195.00
Senior Professional Surveyor	\$190.00
Professional Surveyor	\$160.00
Certified Photogrammetrist	\$200.00
Senior Survey Technician	\$150.00
Survey Technician	\$125.00
SUE Technician	\$125.00
Field Technician	\$90.00
Chief Utility Coordinator	\$275.00
Senior Utility Coordinator	\$215.00
Utility Coordinator	\$170.00

Hourly Rate	
SURVEY SERVICES CONTINUED	
1 Person Field Survey Crew	\$125.00
2 Person Field Survey Crew	\$170.00
3 Person Field Survey Crew	\$220.00
4 Person Field Survey Crew	\$270.00
2 Person SUE Crew	\$180.00
3 Person SUE Crew	\$240.00
4 Person SUE Crew	\$290.00
5 Person SUE Crew	\$320.00
Laser Scan Crew	\$250.00
Hydrographic/Bathymetric Crew	\$350.00
UAS Flight Crew	\$280.00
Fixed Wing Aerial Flight Crew	\$1,150.00
Geospatial Analyst	\$110.00
Geospatial Developer	\$150.00
PLANNING SERVICES	
Executive Planner	\$340.00
Chief Planner	\$280.00
Principal Planner	\$225.00
Senior Project Manager	\$215.00
Project Manager	\$190.00
Senior Planner	\$160.00
Planner	\$120.00
LANDSCAPE ARCHITECTURAL SERVICES	
Chief Landscape Architect	\$300.00
Principal Landscape Architect	\$280.00
Senior Project Manager	\$225.00
Project Manager	\$190.00
Senior Landscape Architect	\$235.00
Landscape Architect	\$200.00
Senior Designer	\$160.00
Designer	\$120.00
Entry Level Designer	\$110.00

[illegible]

Expenses: In addition to labor, WGI, INC. bills for the following project related costs at a contractually agreed markup: costs of project related employee travel including meals, lodging, airfare and miscellaneous travel costs such as tolls, parking, etc; mileage for all company-owned vehicles will be charged at \$0.85/mile; employee owned vehicles used for transportation related to the Project will be charged at the prevailing federal mileage rate allowed by the IRS at the time the travel occurs. WGI also bills for the cost of internal reproduction and the use of specialized equipment related to subsurface utility vacuum excavation, mobile scanning (LIDAR), and hydrographic surveying.

***BE ADVISED THAT THIS FEE SCHEDULE IS SUBJECT TO CHANGE AS ADJUSTED BY WGI, INC. IF IT IS KNOWN THAT THE CONTRACT WILL EXTEND BEYOND FIVE YEARS.**

Kimley-Horn and Associates, Inc.

Professional Engineering Services

Hourly Labor Rate Schedule

Classification	<i>Rate</i>
Analyst	\$170 - \$235
Professional	\$235 - \$300
Senior Professional I	\$280 - \$385
Senior Professional II	\$385 - \$405
Senior Technical Support	\$185 - \$285
Support Staff	\$135 - \$165
Technical Support	\$140 - \$195

Effective through June 30, 2031

Subject to adjustment thereafter

Sub-Consultants will be billed per the Contract

SAMPLE AGREEMENT

THIS AGREEMENT (“Agreement” or “Contract”) made this _____ day of _____, 2026 by and between _____, a(n) _____, with whose principle address is _____ is hereinafter called “Engineer”, and **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, whose mailing address is Post Office Box 1529 Lake City, Florida 32056-1529, hereinafter called “County”.

WITNESSETH

WHEREAS, Engineer is a Florida licensed professional engineer properly registered in the State of Florida to provide such services, including consulting, design, and other engineering services; and

WHEREAS, the County put out a request for qualifications the provision of certain services to the County with accompanying instructions for the submission of qualifications under RFQ 2025-Y; and

WHEREAS, County desires to retain the services of Engineer to accomplish as wide range of engineering, technical, management, consulting, design, construction phase, administrative, and other related services for solid waste management to assist bringing to completion as expeditiously as possible various projects as determined by the County; and

WHEREAS, Engineer will be an independent contractor, but paid on an hourly basis, or on a lump sum basis per project within the agreed upon rate structure, for the services rendered to County. No benefits will be provided to Engineer and no payroll or other taxes withheld as Engineer is an independent contractor.

NOW, THEREFORE, in consideration of the mutual covenants and agreements between the parties as set forth herein, and other good and valuable considerations, the receipt and sufficiency of what is hereby acknowledged by the parties, they agree as follows:

- I. The foregoing recitals are true and correct.
- II. Engineer agrees to perform professional engineering services for the County, including but not limited to those services described in RFQ 2025-Y, attached hereto and incorporated herein by reference, and such other tasks as may be specifically assigned to the Engineer and accepted by the Engineer as may be directed by the County.
- III. The County’s responsibilities in connection with the work are as follows:
 - a. Provide to the Engineer available information reports, and other data in possession or available to the County to assist Engineer in performing his/her tasks herein described;

- b. Designate a person to act as County's representative with respect to the work to be performed under this agreement;
- c. Upon proper billing to the County, pay Engineer the agreed hourly rate as per Exhibit "A" attached hereto and incorporated herein by reference for services performed. The parties acknowledge no additional benefits will be provided by the County to the Engineer, and Engineer shall be responsible for all payroll tax and other withholding as to Engineer and/or Engineer's employees or representatives; and

IV. The responsibilities of Engineer in connection with the work are as follows:

- a. Engineer shall be independent contract and not an employee of the County;
- b. Engineer shall not perform any work outside the services described herein without prior written authorization from the County, and any such additional work shall be reimbursed at the rates per Exhibit "A" attached hereto and incorporated herein by reference.
- c. Engineer shall perform all the work and services described herein, and may continue to subcontract work to others previously identified. Any of the work subcontracted to new Entities must be acknowledged by County staff.
- d. During the term of this Agreement, Engineer will maintain his/her status as a properly licensed engineer in the State of Florida; and
- e. Engineer will maintain during the term of this Agreement the following insurance coverage:
 - i. Comprehensive General Liability for a minimum limit of \$2,000,000 per occurrence on an occurrence policy form, and property damage liability for a limit of \$1,000,000 per occurrence.
 - ii. Professional Liability for \$1,000,000.
 - iii. Comprehensive Auto Liability for a minimum limit of \$1,000,000 per occurrence.
 - iv. Workers Compensation coverage in the statutory amounts for the prime firm and each partner or subconsultant firm.

V. Engineer shall provide the County with the original and minimum of two (2) additional copies of documents, drawings and data summaries, and such additional copies as the County may request at the County's expense for the reproduction of such documents. The original of such documents are produced for the benefit of the County and shall be the County's property, except the County agrees it will not sell or improperly publish or display the documents in any manner. The County shall be allowed to use and reproduce the documents for its own use without further consent of the Engineer and without further compensation to the Engineer provided,

however, that such use and reproduction shall be without liability to the Engineer and at the sole risk of the County.

- VI. The County agrees to pay the Engineer in a timely manner of submission of properly completed, documented, and signed invoices from the Engineer to the County. The County shall make payment of all approved invoices to the Engineer in accordance with the Local Government Prompt Payment Act, Fla. Stat. section 218.70 et seq.
- VII. Engineer, at his/her own expense, indemnifies, defends and holds harmless the County from any against any and all claims arising out of or relating to personal injury (including death), or property damage which is caused by any negligent act, error or omission or willful misconduct of Engineer, his/her employees or subcontractors.
- VIII. This Agreement is effective from the date it is signed by both parties and will remain in effect for the initial term of five (5) years provided either party may terminate this Agreement with written notice to the other effective immediately if the other party is in material breach of this Agreement and, in the case of a breach capable of remedy, fails to cure the breach within thirty (30) days of receiving written notice of the breach. Either party may cancel this Agreement upon thirty (30) days prior written notice to the other party without cause. This Agreement may be extended annually upon mutual written agreement of the parties.
- IX. This Agreement shall be governed and interpreted in accordance with the laws of the State of Florida and Columbia County, Florida, shall be the sole and exclusive venue for any legal action between the parties.
- X. In the event of a breach of this Agreement, the defaulting party shall be liable to the prevailing non-defaulting party for all reasonable costs and attorney's fees, including appellate fees.
- XI. The parties acknowledge County is a political subdivision of the State of Florida and is required to comply with the Public Record Act of the State of Florida, Chapter 119, Florida Statutes, and all other public entity provision required of the County as a political subdivision of the State of Florida as provided by the Constitution and laws of the State of Florida. Engineer will maintain original or copies of its records regarding or arising out of this agreement for a minimum of five (5) years after the termination of this agreement, and shall make such records reasonably available to the County upon request.

IF THE ENGINEER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE ENGINEER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE COUNTY'S CUSTODIAN OF PUBLIC RECORDS: John Crews,

**P.O. Box 1529, Lake City, Florida 32056-1529, (386) 752-1326,
jcrews@columbiacountyfla.com.**

- I. Engineer hereby agrees that it will not bring an action in any court or other forum seeking to void, nullify, terminate or set aside this Agreement on the grounds that the Agreement does not comply with the laws of Florida, including the Constitution of the State of Florida as revised in 1968 and subsequently amended (the "Constitution"). For clarification, the parties agree that the foregoing is not an acknowledgement by either party that this agreement does not comply with the laws of the State of Florida, including the Constitution, and that the foregoing statement does not amend, modify or limit the parties' respective representations herein. Notwithstanding anything in this Agreement to the contrary, neither party will be liable to the other party for any indirect, incidental, loss of profits, punitive, exemplary, special or consequential damages of any kind whatsoever arising out of or relating to this Agreement to the extent and in the event a court of competent jurisdiction should declare all or any material portion of this Agreement contrary to law or otherwise invalid.
- II. All representations, warranties and indemnities, and the covenants and agreements to be performed subsequent to the execution hereof by the parties contained in this Agreement, or in any document delivered in contemplation hereof shall survive the execution of this agreement and the termination, either voluntarily or involuntarily, of this Agreement.
- III. This Agreement, to the extent applicable, shall include the terms, conditions, scope of work, and specifications of County's RFQ 2025-Y. However, the foregoing Agreement shall govern and take precedence in the event of any conflict between the foregoing agreement and the solicitation documents.
- IV. Should Engineer fail to prevail in a future procurement cycle, Engineer shall provide all services required in and under this Agreement until the ending date of this Agreement or any agreed extension of this Agreement. To insure continued performance fully consistent with the requirements of this Agreement through any such period, the Engineer shall continue all operations and support services at the same level of effort and performance as were in effect prior to the award of the subsequent agreement to a competing organization, and shall fully cooperate with the County in providing non-proprietary data and information which will assist in an orderly transition of the service to the new Engineer. Engineer shall make no changes in methods of operation which could reasonably considered to the aimed at cutting Engineer's service and operating cost to maximize profits during the final stages of the Agreement. However, County recognizes that if a competing organization should prevail in a future procurement cycle, Engineer may reasonably begin to prepare for transition of service to the new Engineer. County shall not unreasonably withhold its approval of Engineer's request to begin an orderly transition process, including reasonable plans to relocate staff, scale down certain inventory items, etc., as long as such transition activity does not impair

Engineer's performance during this period.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above written.

Signed, sealed and delivered in the presence of:

Engineer:

Witness

By:

Print or type name

Witness

Print or type name

State of Florida
County of Columbia

The foregoing instrument was acknowledged before me this ____ day of _____, _____
by _____ who is personally known to me or who provided _____
_____ as identification.

(NOTARIAL SEAL)

Notary Public, State of Florida

(Print or Type Name)
My Commission Expires:

Signed, sealed and delivered in the presence of:

**BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA**

Witness

By: Chairman

Print or type name

Print or type name

Witness

ATTEST: _____
James M. Swisher, Clerk of Court
(Seal)

Print or type name

Approved as to form:

Joel F. Foreman, County Attorney

State of Florida
County of Columbia

The foregoing instrument was acknowledged before me the ____ day of _____, _____ by the **Board of County Commissioners, Columbia County, Florida**, on behalf of the Board, who is personally known to me or who provided _____ as identification.

Notary Public, State of Florida

(NOTARIAL SEAL)

(Print or Type Name)
My Commission Expires:



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 5/13/2026 Meeting Date: 6/4/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

Burn Ban Update - If the rain continues, we will not need to reinstate the burn ban. However, we will continue to monitor until the meeting and make a final recommendation at the meeting.

2. Recommended Motion/Action:

None

3. Fiscal impact on current budget.

This item has no effect on the current budget.

COLUMBIA COUNTY, FLORIDA

RESOLUTION NO. 2026R-21

A RESOLUTION EXTENDING A TEMPORARY BAN ON OUTDOOR BURNING DEVICES, OTHER LAWFUL OUTDOOR BURNING, AND PROHIBITION OF THE USE OF FLARES, EXPLOSIVES, AND SPARKLERS

WHEREAS, a state of local emergency still exists due to the severe threat of fire to lives and property for the residents of Columbia County, Florida; and

WHEREAS, that due to the official drought index or known dry and windy conditions, which continue to cause, exacerbate, and increase the threat of wildfires within Columbia County, further measures are required to protect Columbia County citizens and visitors and to otherwise protect their health, safety, welfare, and property; and

WHEREAS, the drought index continues to remain at a significant threat level in Northeast Florida and Columbia County, and future forecasts predict continued dry conditions.

NOW, THEREFORE, in accordance with the power vested with the Board of County Commissioners under the Home Rule Charter for Columbia County, Florida, and pursuant to Chapter 252, Florida Statutes.

IT IS HEREBY ORDERED THAT, for so long as the drought conditions persist, and until it is determined by this Board that such conditions have subsided, the dispensing, use, or discharge of those items listed in Florida Statute 791.01(4) using explosive or combustible compounds or flares, and the use of outdoor burning devices (excluding attended and monitored barbeque/cooking equipment) shall be prohibited throughout Columbia County during the period of this order.

Cooperation between the Florida Forest Service and fire and emergency management for Columbia County will remain constant.

This order will be reviewed at the next regular session of the Board of County Commissioners for continuance or withdrawal. In the absence of significant favorable drought changes, this order shall remain in effect throughout its lawful period until conditions are safe.

In cooperation with the Florida Forest Service, it is further ordered:

1. All outdoor burning of yard trash, household paper products, bonfires, campfires, warming fires, outdoor fireplaces, chimeneas, and cooking fires within said Jurisdictions are prohibited unless: 1) authorized by the Florida Forest Service; or 2) for the cooking of food exclusively within a contained gas or charcoal grill.
2. The setting of fires to any grass, brush, or forest-covered land, unless authorized by the Florida Forest Service, shall constitute a violation of the laws of Columbia County, Florida.

If a court of competent jurisdiction invalidates any provision of this Order, such invalidity shall not affect

the remaining provisions of this Order, which shall continue to have the full force and effect of law.

This state of local emergency and ban may be modified in whole or part, extended or terminated on recommendation of the Columbia County Fire Chief and Director of Emergency Management after consulting with qualified weather forecasting officials of the State of Florida, Florida Forest Service, and the Board of County Commissioners.

This order will become effective immediately and shall expire at the next regularly scheduled Board meeting unless extended as stated above as threat of wildfire or weather conditions dictate.

UNANIMOUSLY PASSED, ADOPTED, AND ORDERED in emergency session by the Board of County Commissioners of Columbia County, Florida, this 4th day of June 2026.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA**

James M. Swisher, Jr., Clerk of Court
(SEAL)

By: _____
Tim Murphy, Chairman

APPROVED AS TO FORM AND LEGALITY:

Joel F. Foreman, County Attorney



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 5/26/2026 Meeting Date: 6/4/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

*On May 21, 2016, AmeriPro provided the County Commissioners an update on EMS Services. This item will provide feedback on the status of the proposed improvements.

2. Recommended Motion/Action:

Discussion

3. Fiscal impact on current budget.

This item has no effect on the current budget.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 5/29/2026 Meeting Date: 6/4/2026

Department: Human Resources

1. Nature and purpose of agenda item:

This policy will be added to Chapter 36 Communication Policy for the time being until we develop a more comprehensive IT Usage policy.

2. Recommended Motion/Action:

Approve

3. Fiscal impact on current budget.

This item has no effect on the current budget.

USE OF GENERATIVE ARTIFICIAL INTELLIGENCE (GenAI)

The County does allow access to Generative artificial intelligence (GenAI).

The County supports the responsible use of AI tools to enhance efficiency and service delivery. However, due to risks related to data security, privacy, and regulatory compliance, all AI platforms must be reviewed and pre-approved by the Information Technology (IT) Department before use. Departments shall not independently procure or utilize AI tools—whether free or subscription-based—without prior IT authorization.

All approved AI platforms must comply with the following applicable requirements, including:

- Florida Public Records Law (Chapter 119, Florida Statutes) and all records retention obligations
- County records management policies and retention schedules
- Data security, confidentiality, and privacy standards
- Applicable laws, regulations, and County policies

Departments requesting to use AI solutions must submit a request to the IT Department for evaluation, with an explanation of how their product choice will substantiate each of the above requirements. IT will assess proposed tools for security, compliance, and compatibility with County systems and issue its determination.

Each department is solely responsible for its use of approved AI platforms, including ensuring that all data, outputs, and business processes comply with applicable requirements. IT approval does not transfer responsibility for the use or results of these tools. Employees must carefully consider the use of such systems. Any violation of copyright, trademark, or other intellectual property rights by an Employee using AI shall be the sole responsibility of the Employee. Further, the County requires that an Employee appropriately cite or otherwise adequately describe any external resource(s) used in the creation of work product to allow the County to adequately assess the Employee's performance and avoid any form of plagiarism of previously created materials.

Employees are advised that using any form of public AI process for work purposes can result in the dissemination of County information that becomes publicly accessible, which typically cannot be retrieved and may not be removable from the system or process used. The County maintains strictly confidential information, including, but not limited to, product or service information, client or customer data, SSNs, DOBs, other personally protected information, and/or medical information. Employee or Departmental use of unsecure or unapproved AI that releases any such confidential information will result in disciplinary action, up to and including termination.

The County encourages the thoughtful and compliant use of AI technologies to support its mission. For questions or to submit a request, please contact the IT Director.

Use Request Form



Department: _____

Requestor: _____

AI Platform: _____

Date: _____

AI platforms compliance requirements:

- Florida Public Records Law (Chapter 119, Florida Statutes) and all records retention obligations
- County records management policies and retention schedules
- Data security, confidentiality, and privacy standards
- Applicable laws, regulations, and County policies

Explanation of how this product choice will substantiate each of the above requirements.

IT Compliance Response:

Approved: _____ Denied: _____

IT Director Signature

Date



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

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Today's Date: 5/29/2026 Meeting Date: 6/4/2026

Department: Purchasing

1. Nature and purpose of agenda item:

RFQ 2026-H Grant Administration and Writing Services

May 21, 2026 the Board approved staff to negotiate with the top three (3) ranked firms for researching funding opportunities, preparing grant applications, and administering grants if needed by the County. This item would approve the contracts/rates for these firms. This is not a guarantee of work for any one firm.

2. Recommended Motion/Action:

Approve the Agreements with the top ranked firms

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Kevin Parnell
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Everett Phillips
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

M E M O R A N D U M

DATE: May 27, 2026

TO: Board of County Commissioners

FROM: Erica Jones, Purchasing Officer

RE: Agenda item for June 4, 2026
RFQ 2026-H Grant Administration and Writing Services

On May 21, 2026 the Board approved staff to negotiate with the top three (3) ranked firms. Staff is recommending approving the rate schedules and agreements for the top three (3) ranked firms.

1. Kimley-Horn
2. OVID Solutions
3. GrantWorks

BOARD MEETS FIRST THURSDAY AT 9:30 A.M. AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529 LAKE CITY, FLORIDA 32056-1529 PHONE (386) 755-4100

Kimley-Horn and Associates, Inc.

Grant Administration and Writing Services

Hourly Labor Rate Schedule

Classification	<i>Rate</i>
Analyst	\$160 - \$225
Professional	\$225 - \$290
Senior Professional I	\$270 - \$375
Senior Professional II	\$375 - \$395
Senior Technical Support	\$175 - \$275
Support Staff	\$125 - \$155
Technical Support	\$130 - \$185

Effective through June 30, 2031

Subject to adjustment thereafter

Sub-Consultants will be billed per the Contract

GRANTWORKS FEES ASSOCIATED WITH GRANT ADMINISTRATION AND WRITING SERVICES – RFQ 2026-H | COLUMBIA COUNTY, FLORIDA

Cost of Services

1.1 Grant Writing, Research, and Consulting – Hourly Rates

Figure 1: Hourly Rate Schedule for requested Grant Writing, Research, and Consulting Services.

STAFF TITLE/CLASSIFICATION	HOURLY RATE (\$/HOUR)
Corporate Sponsor	\$0.00
Senior Project Manager	\$185.00
Project Manager	\$165.00
Task Lead	\$175.00
Senior Grant Researcher	\$185.00
Grant Researcher	\$145.00
Subject Matter Expert	\$250.00
Agency Liaison	\$210.00
Senior Grant Manager	\$175.00
Grant Manager	\$155.00
Grant Specialist	\$145.00
Grant Writing Specialist	\$155.00
Grant Writing Assistant	\$145.00
Senior Application Specialist	\$155.00
Senior Environmental Scientist	\$145.00
Environmental Scientist	\$135.00
GIS/Mapping Managers	\$125.00
GIS/Mapping Analyst	\$115.00
Mitigation Specialist	\$156.00
Procurement Specialist	\$150.00
Administrative Assistant	\$65.00

1.2 Grant Application Preparation – Flat Fee

Figure 2: Flat Fee for Grant Application Preparation if a flat fee billing structure is preferred over hourly rates for grant writing/application preparation services.

GRANT MINIMUM	GRANT MAXIMUM	FLAT FEE PER APPLICATION
Tier 1 – Small Grant Application (Planning/Small Project)		
\$0.00	\$100,000.00	\$5,000.00
\$100,001.00	\$200,000.00	\$8,000.00
\$200,001.00	\$250,000.00	\$10,000.00
Tier 2 – Medium Grant Application (Medium Infrastructure Project/Equipment Grant)		
\$250,001.00	\$750,000.00	\$12,500.00
\$750,001.00	\$1,000,000.00	\$16,000.00
\$1,000,001.00	\$2,000,000.00	\$21,000.00
\$2,000,001.00	\$3,000,000.00	\$24,000.00
Tier 3 – Large or Complex Grant Application (Large/Multi-Phase Project)		
\$3,000,001.00	\$4,000,000.00	\$27,500.00
\$4,000,001.00	\$5,000,000.00	\$29,900.00
>\$5,000,001.00 Negotiable		

Note: Flat fees for grant application preparation exclude any third-party services, including engineering.

Tier 1 includes grant opportunities that have minimal complexity. This includes preparing the grant narrative, a basic budget, and standard supporting documentation, while coordinating with County staff and project engineers to gather all necessary project information. Tier 1 services are designed for smaller grants or programs with limited requirements.

Tier 2 includes moderate-complexity grants that require more detailed technical, financial, or demographic information. Services include developing comprehensive narratives, detailed budgets, and multiple supporting attachments. Tier 2 may also involve consultation with subject matter experts and coordination with multiple County departments and project engineers, making it ideal for mid-sized grants or projects with moderate administrative and compliance requirements.

Tier 3 includes full support for highly complex or large-scale grants with extensive regulatory, technical, or compliance requirements. This tier includes development of complete narratives, detailed multi-year budgets, sophisticated supporting documentation, and full compliance assurance. Tier 3 often requires extensive coordination with subject matter experts, engineers, and multiple County departments, and is appropriate for high-dollar or multi-jurisdictional grants that demand a turnkey application solution.

1.3 Grant Administration – Percentage of Award

Figure 3 outlines GrantWorks' proposed fees for grant administration services, calculated as a percentage of the total grant award.

Figure 3: Percentage of Grant Award for Grant Administration for Awarded Federal or State Project/Program Grants.

GRANT MINIMUM	GRANT MAXIMUM	FEDERAL GRANT PROGRAMS	STATE GRANT PROGRAMS	FORCE ACCOUNT ADD PERCENT
\$250,000.00	\$750,000.00	8.75%	7.75%	0.5%
\$750,001.00	\$1,000,000.00	8.15%	7.15%	0.5%
\$1,000,001.00	\$2,000,000.00	6.80%	5.80%	0.5%
\$2,000,001.00	\$3,000,000.00	6.50%	5.50%	0.5%
\$3,000,001.00	\$4,000,000.00	6.20%	5.20%	0.5%
\$4,000,001.00	\$5,000,000.00	6.00%	5.00%	0.5%
\$5,000,001.00	\$7,500,000.00	5.50%	4.50%	0.5%
\$7,500,001.00	\$10,000,000.00	5.20%	4.20%	0.5%
\$10,000,001.00	\$15,000,000.00	5.00%	4.00%	0.5%
\$15,000,001.00	\$20,000,000.00	4.45%	3.45%	0.5%
> \$20,000,001.00 Negotiable				

Notes:

1. Flat fees for grant administration exclude any third-party services, including engineering.
2. For Force Account, add 0.5% to the federal and state percentages.



We Believe Great Visions Deserve to Come to Life

Grant Services Pricing Proposal

Prepared for: Columbia County, Florida

Submitted by: OVID Solutions & North Florida Professional Services

Overview

OVID Solutions and North Florida Professional Services are honored to have been selected as top-ranked grant writing consultants for Columbia County. We are committed to maximizing your funding opportunities and delivering results that bring your community's most important projects to life. Below is a summary of our services and pricing structure.

Pricing Summary

Service	Investment
Strategic Funding Plan	\$25,000 (one-time)
Grant Development	Hourly – quoted per opportunity
Grant Management / Administration	Hourly – scoped per award
Blended Annual Contracting (recommended)	\$60,000/year

Service Descriptions

Strategic Funding Plan – \$25,000

We recommend that all new clients begin with a Strategic Funding Plan. This foundational document inventories Columbia County's priority projects, identifies the most competitive grant programs aligned with each project, and assembles the background data needed to launch applications efficiently. The plan serves as a shared roadmap that all grant writing vendors can use to coordinate efforts and maximize impact over time.

Grant Development – Hourly Rate

Because grant applications vary significantly in scope and complexity, all development work is billed hourly and quoted on a per-opportunity basis. When Columbia County identifies a grant it wishes to pursue, OVID will provide a written estimate of hours and team composition, which can be incorporated into a Task Order to authorize work. This approach ensures transparency and cost control for every project.

Grant Management & Administration – Hourly Rate

Our team brings decades of combined experience in local, state, federal, and nonprofit grant administration. When Columbia County receives an award, OVID and NFPS can develop a tailored scope of work for post-award management – including compliance, reporting, procurement oversight, and financial management – structured to fit within the grant's allowable administration budget.

Blended Annual Contracting Option – \$60,000/Year (Recommended)

This is our most popular engagement model for grant development and our recommended starting point for Columbia County. The annual contract begins with the Strategic Funding Plan, then unlocks approximately 200 hours of grant development support to deploy across priority opportunities during the year. Key benefits include:

-  Dedicated team capacity reserved exclusively for Columbia County.
-  Unused hours carry over to a contract extension – no lost investment.
-  Flexible hourly overflow available if annual volume exceeds 200 hours.

Staffing Plan & Key Personnel

The hourly rates for each member of the team are outlined below. Depending on the need, OVID and NFPS will select the team members that have the right skillsets and will prepare an estimate specific to the task requested.

Team Member	Title	Credentials	Primary Responsibility	Rate
Julie Dennis	CEO / Contract Manager	MURP	Executive Oversight/Strategy	\$240/hr
Dornecia Allen	Grants Management Director	FCCM, MPA	Grant Administration Lead	\$210/hr
Shawna Martin	Strategic Planning & Grants Dev. Director	AICP, MURP	Grant Strategy / Writing Lead	\$210/hr
Kelly Gibson	Principal Planning & Grants Strategist	AICP, MURP	Planning / Technical Narratives	\$175/hr
Taryn Parazo-Morrow	Senior Project Manager	BA, 20+ yrs exp	Technical Narratives / Compliance	\$190/hr
Taylor Perkins	Project Analyst II	BA Political Science	Grant Research / Writing	\$175/hr
Pam Portwood	Independent Contractor	FCCM, 30+ yrs exp	Technical Narratives / Compliance	\$190/hr
Danielle Durrance	Grant Manager III	FCCM, GIS Cert	Environmental / Compliance	\$200/hr
Christa Harris	Grant Administrator	FCCM, MBA	Procurement / Compliance	\$200/hr
Kalynn Woodward	Grant Manager II	CAPM	Reporting / Compliance	\$200/hr
Amy Harrison	Grant Manager III	FCCM, 25+ yrs exp	Reporting / Compliance	\$200/hr
Jessica Hughes	Grant Administrator	MBA, CFE, CCEP	Financial Compliance / Audit	\$200/hr
Gregory G. Bailey, PE	President & Principal in Charge	PE (FL/GA/AL)	Executive Oversight / Engineering	\$275/hr
Megan Carter	Administrative Director	CTQP & QC Manager	Grant Acquisition / Administration	\$275/hr
Hunter Bailey	Economic Dev. & Grants Manager	FEMA Certified	Grant Strategy / Economic Dev.	\$185/hr
Laurie Hodson	Grant Administrator	CFM, 28 yrs exp	Grant Writing / Admin / Environmental	\$165/hr
Jacob Yon	Grants Assistant	State & Federal Grant Support	Grant Support / Reporting	\$95/hr

OVID and North Florida Professional Services look forward to meeting the needs of Columbia County!

SERVICE AGREEMENT

THIS AGREEMENT ("Agreement" or "Contract") made this ____ day of _____, 2026 by and between _____ with its principle address at _____, hereinafter called "Contractor", and **COLUMBIA COUNTY, FLORIDA**, a political subdivision of the State of Florida, with its mailing address at Post Office Box 1529 Lake City, Florida 32056-1529, hereinafter called "County".

WITNESSETH:

WHEREAS, the County solicited bids for the furnish of materials, equipment, labor, and incidentals to complete the instructions under Bid No. 2026-____ "____"; and

WHEREAS, the County and the Contractor desire to enter into an agreement for the provision of services by the Contractor to the County and the terms of payment by the County to the Contractor with other terms and conditions that shall govern the subject matter of this Contract.

NOW, THEREFORE, in consideration of the covenants and agreements hereinafter set forth, the parties agree as follows:

I. RECITALS INCORPORATED

The above recitals are true and correct and are incorporated here by reference.

II. FEES FOR PRODUCTS

The Contractor shall be compensated in accordance with the Bid Form submitted by the Contractor for Bid No. 2026-____.

III. PERMITS AND INSURANCE

Prior to commencement pursuant to this Agreement, the Contractor shall provide the County copies of all current and applicable licenses and permits together with all insurance documents set forth in the bid documents.

IV. CONSTRUCTION AND MOBILIZATION

The Contractor shall provide a contact 24 hours-a-day and 7 days-per-week to receive and respond in person to verbal or written work directions for the duration of this Contract. Contact must be available to meet with the County or designated representative as needed or will be required to respond by telephone within Thirty (30) minutes of being notified. Advise the County of any changes to the telephone number for the contact and require that contact to be available by phone or other methods pre-approved by the County. After notification, report to the emergency work site location(s) within Four (4) hours prepared to secure the site and begin working.

V. INVOICING AND PAYMENT

The County shall make payment of all approved invoices to the Contractor in accordance with the Local Government Prompt Payment Act, Fla. Stat. section 218.70 et seq.

VI. TERM

The term of this agreement shall be for five (5) years from the date of this Agreement . Subject to approval in the sole discretion of the County's Board of Commissioners. This

Agreement may be extended at the discretion of the County's Board of Commissioners or their designee.

VII. INDEMNITY

Contractor (as indemnitor) shall indemnify, save and hold County, its officers and employees, agents, successors, and assign (as indemnitee) harmless from and against and in respect of any act, judgement, claim, domain, suit, proceeding, expenses, orders, action, loss, damage, cost, charge, interest, fine, penalty, liability, reasonable attorney and expert fees, and related obligations (collectively, the "claims") to the extent caused by or related to any action, neglect or omission of Contractor in its performance under the Agreement, whether direct or indirect including but not limited to, liabilities, obligations, responsibilities, remedial actions, losses, damages, punitive damages, consequential damages to third parties, treble damages, costs and expenses, fines, penalties, sanctions, interest levied and other charges levied by other federal, state and local government agencies on County by reasons of Contractor's direct or indirect actions. This indemnity will survive and remain in force after the expiration or termination of the Agreement and is unlimited; provided, however that the indemnity is not intended to cover claims against County arising out of County's own negligence or intentional misconduct. Nothing herein shall be interpreted by the parties or any third party that County waives its sovereign immunity otherwise provided by law. For purposes of this section, the term County shall include County, officers, and its employees.

VIII. INTEGRATION

This written instrument and the attachments to which reference is made constitute the entire Agreement between the County and the Contractor. All prior and contemporaneous agreements and understandings, whether oral or written, are without effect in the construction of any provision if they alter or otherwise vary any term or condition set forth in this instrument.

IX. RIGHT TO REQUIRE PERFORMANCE

The failure of the County at any time to require performance by the Contractor of any provision of this Agreement shall in no way affect the right of the County thereafter to enforce such provision. Nor shall waiver by the County of any material breach of any terms of this Agreement be taken or held to be a waiver of any subsequent material breach of such term or as a waiver of any provision of this Agreement.

X. AMENDMENT

This Agreement may be altered, amended, or repealed only by a written instrument signed by authorized representatives of the parties.

XI. LAW TO GOVERN AND VENUE

The laws of the State of Florida shall govern the validity, construction, interpretation, and effect of this Agreement. The state courts situated within Columbia County, Florida, shall be the exclusive venue for any legal proceeding concerning this Agreement.

XII. ASSIGNMENT

The Contractor shall not assign any portion of the agreement for services to be rendered hereunder without written consent first obtained from the County and any assignment made

contrary to the provisions of this section may be deemed a default of the Agreement and shall not convey any rights to the assignee. Any change in Contractor's ownership shall, for purposes of the Agreement, be considered a form of assignment. The County shall not unreasonably withhold its approval of a requested change in ownership, so long as the transferee is of known financial and business integrity for the undertaking and can conclusively demonstrate the ability to perform all terms and conditions and obligations of this agreement.

XIII. PRODUCT ENDORSEMENT/ADVERTISING

Contractor shall not use the name of the County for the endorsement of any commercial products or services or Contractor's logo or brand name without the expressed written permission of the County. This shall not prevent Contractor from informing third parties of Contractor's contract with County and naming County as a business reference for Contractor.

XIV. WARRANTY REGARDING CONSIDERATION AND PROCUREMENT

Contractor warrants that it has not employed or retained any company or person other than a bona fide employee working solely for the Contractor to procure or solicit any agreement under this procurement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts, or other consideration contingent upon or resulting from this procurement. Further, Contractor represents that its pricing has been independently arrived at without collusion. It has not knowingly influenced and promises that it will not knowingly influence a County employee or former County employee to breach any ethical standards. It has not violated, and is not violating, and promises that it will not violate the prohibition against gratuities and kickbacks. Violation of this warranty shall constitute default of this Agreement.

XV. RELATIONSHIP OF THE PARTIES

Contractor is an independent contractor. Nothing in the Agreement shall be construed to create a relationship of employer and employee or principal and agent, partnership, joint venture, or any other relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the provisions of the Agreement. Nothing in the Agreement shall create any right or remedies in any third party, it being solely for the benefit of the County and the Contractor.

XVI. AGREEMENT TO PAY ATTORNEY'S FEES AND EXPENSES

In the event either party should default under any of the provisions of this agreement and the other party should employ attorneys or incur other expenses for the collection of amounts due or the enforcement of performance or observance of any obligation or agreement on the part of either party, the prevailing party shall recover from the other party the reasonable fee for such attorneys and such other reasonable expenses and costs so incurred.

XVII. BINDING EFFECT

This agreement shall inure to the benefit of and shall be binding upon the parties and their respective successors and permitted assigns.

XVIII. SEVERABILITY

In the event that any provision of this Agreement shall, for any reason, be determined to be invalid, illegal, or unenforceable in any respect, the parties hereto shall negotiate in good faith and agree to such amendments, modifications, or supplements of or to this agreement or such other appropriate actions as shall, to the maximum extent practicable in light of such determination, implement and give effect to the intentions of the parties as reflected herein, and the other provisions of this agreement shall as so amended, modified, supplemented, or otherwise affected by such action, remain in full force and effect.

XIX. PUBLIC RECORDS

The parties acknowledge County is a political subdivision of the State of Florida and is required to comply with the Public Record Act of the State of Florida, Chapter 119, Florida Statutes, and all other public entity provisions required of the County as a political subdivision of the State of Florida as provided by the Constitution and laws of the State of Florida. Contractor will maintain originals or copies of its records regarding or arising out of this agreement for a minimum of five (5) years after the termination of this agreement, and shall make such records reasonably available to the County upon request.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE COUNTY'S CUSTODIAN OF PUBLIC RECORDS: P.O. Box 1529, Lake City, Florida 32056-1529, (386) 752-1326, bccadmin@columbiacountyfla.com.

XX. ADDITIONAL CONVENANTS

Contractor hereby agrees that it will not bring an action in any court or other forum seeking to void, nullify, terminate or set aside this Agreement on the grounds that the Agreement does not comply with the laws of Florida, including the Constitution of the State of Florida as revised in 1968 and subsequently amended (the "Constitution"). For clarification, the parties agree that the foregoing is not an acknowledgement by either party that this agreement does not comply with the laws of the State of Florida, including the Constitution, and that the foregoing statement does not amend, modify or limit the parties' respective representations herein. Notwithstanding anything in this Agreement to the contrary, neither party will be liable to the other party for any indirect, incidental, loss of profits, punitive, exemplary, special or consequential damages of any kind whatsoever arising out of or relating to this Agreement to the extent and in the event a court of competent jurisdiction should declare all or any material portion of this Agreement contrary to law or otherwise invalid.

XXI. SURVIVAL OF REPRESENTATIONS AND WARRANTIES

All representations, warranties and indemnities, and the covenants and agreements to be performed subsequent to the execution hereof by the parties contained in this Agreement, or in any document delivered in contemplation hereof shall survive the execution of this agreement and the termination, either voluntarily or involuntarily, of this Agreement.

XXII. BID DOCUMENTS INCORPORATED

This Agreement, to the extent applicable, shall include the terms, conditions, scope of work, and specifications of County's Bid No. 2026-____. However, the foregoing agreement

shall govern and take precedence in the event of any conflict between the foregoing agreement and the bid documents.

XXIII. PERFORMANCE IN CASE OF SUBSEQUENT AWARD TO THIRD PARTY

Should Contractor fail to prevail in a future procurement cycle, Contractor shall provide all services required in and under this Agreement until the ending date of this Agreement or any agreed extension of this Agreement. To ensure continued performance fully consistent with the requirements of this Agreement through any such period, the Contractor shall continue all operations and support services at the same level of effort and performance as were in effect prior to the award of the subsequent agreement to a competing organization, and shall fully cooperate with the County in providing non-proprietary data and information which will assist in an orderly transition of the service to the new contractor. Contractor shall make no changes in methods of operation which could reasonably be considered to be aimed at cutting Contractor's service and operating cost to maximize profits during the final stages of the Agreement. However, County recognizes that if a competing organization should prevail in a future procurement cycle, Contractor may reasonably begin to prepare for transition of service to the new Contractor. County shall not unreasonably withhold its approval of Contractor's request to begin an orderly transition process, including reasonable plans to relocate staff, scale down certain inventory items, etc., as long as such transition activity does not impair Contractor's performance during this period.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above written.

Signed, sealed and delivered in the
presence of:

Contractor:

Witness

By:

Print or type name

Witness

Print or type name

State of Florida
County of Columbia

The foregoing instrument was acknowledged before me this ____ day of _____,
by _____ who is personally known to me or who provided _____
_____ as identification.

(NOTARIAL SEAL)

Notary Public, State of Florida

(Print or Type Name)
My Commission Expires:

Signed, sealed and delivered in the presence of:

**BOARD OF COUNTY COMMISSIONERS
COLUMBIA COUNTY, FLORIDA**

Witness

By: Chairman

Print or type name

ATTEST: _____
James M. Swisher, Clerk of Court

Witness

(Seal)

Print or type name

Approved as to form:

Joel F. Foreman, County Attorney



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 5/29/2026 Meeting Date: 6/4/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

This item appropriates sponsorship monies to be used for the for July 4th/America 250th celebration

2. Recommended Motion/Action:

Approve BA 26-36

3. Fiscal impact on current budget.

This item is not budgeted. The proposed budget amendment to fund this request is provided below.

The budget amemdment number is 26-36 using fund(s) 001-GENERAL FUND.

FROM:	TO:	AMOUNT:
001-0000-366.20-00 CONTRIBUTIONS/	001-7400-574.80-58 GRANTS & AIDS/DOWNTOWN ACTION/FIREWORKS	\$16,500.00



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 5/29/2026 Meeting Date: 6/4/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

A review of the Grant Committee recommendations will be presented.

The Grant Committee recommended requests to apply for grants for Emergency Management annual funding (\$105,806) and Fire and Rescue funding for Personnel Protective Equipment and community fire prevention/safety (\$175,385). The Committee will meet again on June 3 to discuss additional grant applications including, but not limited to, a Rural Infrastructure Fund grant application for the Ellisville WWTP.

2. Recommended Motion/Action:

Approve for Staff to apply for grants

3. Fiscal impact on current budget.

This item has no effect on the current budget.



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 5/29/2026 Meeting Date: 6/4/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

Provide additional discussion and review on MSTU prior to June 18 Public Hearing.

2. Recommended Motion/Action:

None

3. Fiscal impact on current budget.

This item has no effect on the current budget.

David Kraus

From: David Kraus
Sent: Thursday, May 28, 2026 5:12 PM
To: Clay Martin; Joel Foreman
Cc: Lisa Roberts
Subject: FW: Law Enf MSTU
Attachments: Re: Columbia County MSTU

This covers \$17,845,028 of the Sheriff's \$24,000,000 budget. The Courts and Detention Center is still in the County millage as countywide services.

David Kraus

From: Kamp, Nilgun <nkamp@benesch.com>
Sent: Thursday, May 28, 2026 4:43 PM
To: David Kraus <dkraus@columbiacountyfla.com>
Cc: Layton, Robert <RLayton@benesch.com>; Lisa Roberts <lroberts@columbiacountyfla.com>
Subject: Law Enf MSTU

External Sender - From: ("Kamp, Nilgun" <nkamp@benesch.com>)
This message came from outside your organization.

WARNING This message has originated from an External Source. This may be a phishing email that can result in unauthorized access. Please use proper judgment and caution when opening attachments, or clicking links.

Hi David;

Attached e-mail includes taxable values by jurisdiction. If the City participated paying for the Sheriff's law enforcement services for unincorporated county and Ft. White, the needed millage rate would be reduced to 3.7846 mils. Again, it is our understanding that the budget provided by the Sheriff is for services provided to unincorporated county and Ft. White since Lake City has a separate police department.

Hope this helps,
Nilgün

Nilgün Kamp, AICP

Public Finance Group Manager | Principal Associate

nkamp@benesch.com

direct: 813-825-1225 **mobile:** 813-777-7491 **office:** 813-224-8862
1000 N Ashley Dr, Suite 700, Tampa, FL 33602



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Columbia County

Law Enforcement & Emergency Medical Services MSTU Study

DRAFT Technical Report
May 20, 2026

Prepared for:

Columbia County
135 NE Hernando Ave
Lake City, FL 32055
ph (386) 758-1005

Prepared by:

Benesch
1000 N. Ashley Dr., #700
Tampa, Florida 33602
ph (813) 224-8862
E-mail: nkamp@benesch.com

COLUMBIA COUNTY LAW ENFORCEMENT & EMS MSTU STUDY

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Appendix A: Sheriff's Office Budget Details

Appendix B: Emergency Medical Services Budget Details

COLUMBIA COUNTY

LAW ENFORCEMENT & EMS MSTU STUDY

I. Introduction

Located in north central Florida, Columbia County is home to approximately 72,000 residents. The Columbia County Sheriff's Office (CCSO) provides law enforcement (unincorporated county & the Town of Fort White) and corrections services (countywide). Emergency medical services (EMS) are provided on a countywide basis and the County currently is using an outside contractor for this service.

The Sheriff's budget is primarily funded through the County's General Fund. At this time, Columbia County is interested in developing a Municipal Service Taxing Unit (MSTU) program to help fund portion of the Sheriff's budget related to law enforcement services.

Until recently, EMS budget was funded through transport fees. However, with recent cost increases and a need for additional capital and personnel, transport fee revenues are not longer sufficient to fund the EMS budget. For this reason, the County is also considering establishing an MSTU for EMS services for three budget options.

An MSTU is a geographically defined unit within which property taxes can be levied for funding of certain municipal services. Per F.S. 125.01(1)(q), the Board of County Commissioners (BCC) have the power to establish an MSTU for any part of the unincorporated Columbia County, or within a municipality with the consent of the municipality, for benefits received from law enforcement or EMS provided by the County.

This technical report provides preliminary findings of the study, which will be refined based on input from the County.

II. Legal Requirements

Section 125.01(1)(q), Florida Statutes, empowers all counties to establish MSTUs, which does not go against the county's constitutional 10-mil tax cap. MSTUs are created by ordinance and can be used for capital or operating expenses. A County can create as many MSTUs as necessary to provide municipal services to a specific area, up to an additional 10 mils; however, the millage rate within each individual MSTU needs to be the same for all residents. Revenues generated within an MSTU must be spent within the MSTU and cannot be transferred.

DRAFT

III. Law Enforcement MSTU Calculations

There are two components in determining the maximum defensible law enforcement MSTU millage rate:

- Determination of law enforcement MSTU eligible budget; and
- Calculation of equivalent MSTU millage for the law enforcement service area (unincorporated county and Town of Fort White).

These two components are discussed in further detail below, resulting in the calculated law enforcement MSTU millage rate within law enforcement service area.

Law Enforcement MSTU Eligible Budget

The first component in determining the County's maximum MSTU millage rate is to calculate the total eligible budget. To accomplish this, the Columbia County Sheriff's Office provided FY 2026 projected budget associated with law enforcement services, including personnel, operating, and capital expenditures. As shown in **Table 1**, expenditures directly related to law enforcement services amount to approximately \$17.8 million.

Columbia County's total law enforcement MSTU funding requirement for FY 2027 is \$17.8 million.

Once the total direct expenditures are determined, two additional adjustments are needed to determine the total law enforcement MSTU budget.

- Any dedicated revenues, such as grants, etc. need to be excluded from the total law enforcement MSTU budget. Information provided from the Sheriff's Office indicated that the budget provided already excluded these items.
- Miscellaneous expenditures related to the law enforcement MSTU program include the cost of the technical study and statutory discount that accounts for up to five (5) percent revenue loss due to early payments and delinquencies. An additional two (2) percent was added to offset the fees paid to the tax collector's office. In the case of the technical study, it is assumed that the County will update the study every five years.

Table 1
Columbia County Law Enforcement MSTU Eligible Budget

Description	2026 Projected
<i>Law Enforcement Expenditures</i>⁽¹⁾	
Admin	\$2,227,927
Patrol	\$6,895,087
Investigations	\$1,829,625
Civil	\$544,939
Evidence	\$392,047
Communications	\$221,923
Drug Task Force	\$775,197
School Resources	\$2,433,220
Information Technology	\$581,800
Community Services	\$597,856
Warrants	\$171,822
Total Expenditures	\$16,671,443
<i>Miscellaneous Expenditures</i>	
Technical Study ⁽²⁾	\$6,153
Tax Collector ⁽³⁾	\$333,552
Statutory Discount ⁽⁴⁾	\$833,880
Total MSTU Eligible Expenditures	\$17,845,028

1) Source: Appendix A, Table A-1

2) Technical study cost assuming the County will update the study every five years

3) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by two percent to account for payment collected by the Tax Collector

4) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by five percent. The County has the legal right to add up to 5% for reimbursement, which includes 4% to offset statutory discounts received for early payment pursuant to the Uniform Assessment Collection Act and 1% reserve for delinquencies and under-collection.

Law Enforcement MSTU Millage Calculation

The second component in determining the law enforcement MSTU millage rate involves calculating the millage needed to recover the eligible budget from Table 1. **Table 2** presents this conversion and is determined through the following steps:

1. The total 2025 taxable value in unincorporated county and the Town of Fort White was provided by the Columbia County Property Appraiser. The total taxable value includes only eligible properties located in unincorporated Columbia County and the Town of Fort White, amounting to approximately \$3.5 billion, or \$3.5 million per \$1,000 of property value.
2. The second step in calculating the maximum law enforcement MSTU millage rate is to divide the total law enforcement eligible budget (\$17.8 million) by the total taxable value per \$1,000 (\$3.5 million). As shown, the calculated law enforcement MSTU totals 5.0635 mils, representing the calculated levy that the County can collect.

Table 2
Columbia County Law Enforcement MSTU Millage Rate Calculation

Variable	Figure
2025 Taxable Value - Uninc/Ft White ⁽¹⁾	\$3,524,262,742
2025 Taxable Value per \$1,000 ⁽²⁾	\$3,524,263
Total Law Enforcement MSTU Budget ⁽³⁾	\$17,845,028
Calculated Law Enforcement MSTU (mils)⁽⁴⁾	5.0635

1) Source: Columbia County Property Appraiser

2) Taxable value for the unincorporated county/Ft White (Item 1) divided by 1,000

3) Source: Table 1

4) Total Law Enforcement MSTU budget (Item 3) divided by taxable value per \$1,000 (Item 2)

IV. Emergency Medical Services MSTU Calculations

Similar to Law Enforcement MSTU, there are two components in determining the maximum defensible EMS MSTU millage rate:

- Determination of EMS MSTU eligible budget; and
- Calculation of equivalent MSTU millage in the Columbia County.

These two components are discussed in further detail below, resulting in the calculated EMS MSTU millage rates for three budget options within Columbia County.

EMS MSTU Eligible Budget

The first component in determining the County's maximum MSTU millage rate is to calculate the total eligible budget. To accomplish this, the FY 2026 projected EMS budget was reviewed, including personal services, operating, capital outlay, and private ambulance expenditures. Based on information provided by Columbia County, millage rates were developed for potential MSTU funding of the following budget options:

Columbia County's total EMS MSTU funding requirement for FY 2027 is between \$1.72 million and \$5.60 million.

- 1) Scenario 1: County EMS services, including two ambulances and three advanced life support (ALS) engines;
- 2) Scenario 2: County EMS service (two ambulance & three ALS engines) and private ambulance services; and
- 3) Scenario 3: Private ambulance services only.

As shown in **Tables 3 through 5**, budgets directly related to EMS services range from approximately \$1.72 million to \$5.60 million.

Once the total direct expenditures are determined, two additional adjustments are needed to determine the total law enforcement MSTU budget.

- Any dedicated revenues need to be excluded from the total EMS MSTU budget. Information provided from the County indicated that the budget provided already excludes these items.

- Miscellaneous expenditures related to the EMS MSTU program include the cost of the technical study and statutory discount that accounts for up to five (5) percent revenue loss due to early payments and delinquencies. An additional two (2) percent was added to offset the fees paid to the Tax Collector's office. In the case of the technical study, it is assumed that the County will update the study every five years.

Table 3
Columbia County EMS MSTU Eligible Budget; Scenario 1

Description	2026 Projected
EMS Expenditures⁽¹⁾	
Personal Services	\$1,681,048
Operating Expenditures	\$342,000
Capital Outlay	\$1,600,000
Total Expenditures	\$3,623,048
Miscellaneous Expenditures	
Technical Study ⁽²⁾	\$6,153
Tax Collector ⁽³⁾	\$72,584
Statutory Discount ⁽⁴⁾	\$181,460
Total MSTU Eligible Expenditures	\$3,883,245

1) Source: Appendix B, Table B-1

2) Technical study cost assuming the County will update the study every five years

3) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by two percent to account for payment collected by the Tax Collector

4) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by five percent. The County has the legal right to add up to 5% for reimbursement, which includes 4% to offset statutory discounts received for early payment pursuant to the Uniform Assessment Collection Act and 1% reserve for delinquencies and under-collection.

Table 4
Columbia County EMS MSTU Eligible Budget; Scenario 2

Description	2026 Projected
EMS Expenditures⁽¹⁾	
Personal Services	\$1,681,048
Operating Expenditures	\$342,000
Capital Outlay	\$1,600,000
Private Ambulance	<u>\$1,600,000</u>
Total Expenditures	\$5,223,048
Miscellaneous Expenditures	
Technical Study ⁽²⁾	\$6,153
Tax Collector ⁽³⁾	\$104,584
Statutory Discount ⁽⁴⁾	<u>\$261,460</u>
Total MSTU Eligible Expenditures	\$5,595,245

1) Source: Appendix B, Table B-2

2) Technical study cost assuming the County will update the study every five years

3) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by two percent to account for payment collected by the Tax Collector

4) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by five percent. The County has the legal right to add up to 5% for reimbursement, which includes 4% to offset statutory discounts received for early payment pursuant to the Uniform Assessment Collection Act and 1% reserve for delinquencies and under-collection

Table 5
Columbia County EMS MSTU Eligible Budget; Scenario 3

Description	2026 Projected
EMS Expenditures⁽¹⁾	
Private Ambulance	\$1,600,000
Total Expenditures	\$1,600,000
Miscellaneous Expenditures	
Technical Study ⁽²⁾	\$6,153
Tax Collector ⁽³⁾	\$32,123
Statutory Discount ⁽⁴⁾	\$80,308
Total MSTU Eligible Expenditures	\$1,718,584

1) Source: Appendix B, Table B-3

2) Technical study cost assuming the County will update the study every five years

3) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by two percent to account for payment collected by the Tax Collector

4) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by five percent. The County has the legal right to add up to 5% for reimbursement, which includes 4% to offset statutory discounts received for early payment pursuant to the Uniform Assessment Collection Act and 1% reserve for delinquencies and under-collection

EMS MSTU Millage Calculations

The second component in determining the EMS MSTU millage involves calculating the millage rates needed to recover the eligible budgets from Tables 3 through 5.

Tables 6 through 8 present these calculations, which are determined through the following steps:

1. The total 2025 countywide taxable value was obtained from the Columbia County Property Appraiser. The total taxable value includes only eligible properties located throughout Columbia County and amounts to approximately \$4.7 billion, or \$4.7 million per \$1,000 of property value.
2. The second step in calculating the maximum EMS MSTU millage rates is to divide the total EMS eligible budget for each scenario by the total taxable value per \$1,000 (\$4.7 million). As shown, the calculated EMS MSTU millage rates range from 0.3645 mils to 1.1867 mils, representing the calculated millage rates that the County can collect.

Table 6**Columbia County EMS MSTU Millage Rate Calculation; Scenario 1**

Variable	Figure
2025 Taxable Value - Countywide ⁽¹⁾	\$4,715,155,990
2025 Taxable Value per \$1,000 ⁽²⁾	\$4,715,156
Total EMS MSTU Budget ⁽³⁾	\$3,883,245
Calculated EMS MSTU (mils)⁽⁴⁾	0.8236

1) Source: Columbia County Property Appraiser

2) Countywide taxable value (Item 1) divided by 1,000

3) Source: Table 3

4) Total EMS MSTU budget (Item 3) divided by taxable value per \$1,000 (Item 2)

Table 7**Columbia County EMS MSTU Millage Rate Calculation; Scenario 2**

Variable	Figure
2025 Taxable Value - Countywide ⁽¹⁾	\$4,715,155,990
2025 Taxable Value per \$1,000 ⁽²⁾	\$4,715,156
Total EMS MSTU Budget ⁽³⁾	\$5,595,245
Calculated EMS MSTU (mils)⁽⁴⁾	1.1867

1) Source: Columbia County Property Appraiser

2) Countywide taxable value (Item 1) divided by 1,000

3) Source: Table 4

4) Total EMS MSTU budget (Item 3) divided by taxable value per \$1,000 (Item 2)

Table 8
Columbia County EMS MSTU Millage Rate Calculation; Scenario 2

Variable	Figure
2025 Taxable Value - Countywide ⁽¹⁾	\$4,715,155,990
2025 Taxable Value per \$1,000 ⁽²⁾	\$4,715,156
Total EMS MSTU Budget ⁽³⁾	\$1,718,584
Calculated EMS MSTU (mils)⁽⁴⁾	0.3645

1) Source: Columbia County Property Appraiser

2) Countywide taxable value (Item 1) divided by 1,000

3) Source: Table 5

4) Total EMS MSTU budget (Item 3) divided by taxable value per \$1,000 (Item 2)

**Appendix A:
Columbia County Sheriff's Office Budget Details**

Appendix A: Sheriff's Office Budget Detail

Table A-1
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
ADMIN LE		
001-521-01-110	EXECUTIVE SALARY	\$208,491
001-521-01-120	REGULAR SALARIES	\$991,063
001-521-01-140	OVERTIME	\$3,500
001-521-01-210	F.I.C.A. TAXES	\$91,918
001-521-01-221	RETIREMENT- EMPLOYEES	\$348,500
001-521-01-230	LIFE & HEALTH INSURANCE	\$215,000
001-521-01-240	WORKERS COMPENSATION INSURANCE	\$21,580
001-521-01-313	PRE-EMPLOYMENT SCREENINGS	\$28,000
001-521-01-319	OTHER PROFESSIONAL SERVICES	\$4,000
001-521-01-390	TRAINING	\$5,500
001-521-01-400	TRAVEL & PER DIEM	\$13,500
001-521-01-410	COMMUNICATION SERVICES	\$58,000
001-521-01-421	POSTAGE	\$5,100
001-521-01-423	FUEL, LUBE & OIL	\$12,425
001-521-01-450	INSURANCE	\$26,500
001-521-01-462	REPAIR/MAINT-VEHICLES	\$100,000
001-521-01-466	REPAIR/MAINT-RADIOS	\$1,500
001-521-01-469	REPAIR/MAINT-OTHERS	\$10,000
001-521-01-491	LEGAL ADVERTISEMENTS	\$250
001-521-01-519	OFFICE SUPPLIES- OTHERS	\$10,000
001-521-01-520	OPERATING SUPPLIES	\$55,000
001-521-01-544	DUES/MEMBERSHIPS	\$6,500
001-521-01-570	UNIFORMS- PURCHASE/MAINT.	\$4,500
001-521-01-710	PRINCIPAL	\$5,900
001-521-01-720	INTEREST	\$1,200
PATROL-LE		
001-521-02-120	REGULAR SALARIES	\$3,054,133
001-521-02-140	OVERTIME	\$215,000
001-521-02-150	SPECIAL DETAIL	\$300,000
001-521-02-210	F.I.C.A. TAXES	\$247,437
001-521-02-221	RETIREMENT- EMPLOYEES	\$1,118,317
001-521-02-230	LIFE & HEALTH INSURANCE	\$514,500
001-521-02-240	WORKERS COMPENSATION INSURANCE	\$140,000
001-521-02-345	K-9 CARE	\$8,000
001-521-02-390	TRAINING	\$6,500
001-521-02-400	TRAVEL & PER DIEM	\$6,500
001-521-02-410	COMMUNICATION SERVICES	\$55,500
001-521-02-423	FUEL, LUBE & OIL	\$300,000

Table A-1 (continued)
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
PATROL-LE		
001-521-02-430	UTILITY SERVICES	\$8,000
001-521-02-441	RENTALS/LEASES-OFF EQUIP	\$115,500
001-521-02-450	INSURANCE	\$147,000
001-521-02-462	REPAIR/MAINT-VEHICLES	\$135,000
001-521-02-469	REPAIR/MAINT-OTHERS	\$3,000
001-521-02-519	OFFICE SUPPLIES- OTHERS	\$500
001-521-02-520	OPERATING SUPPLIES	\$45,000
001-521-02-521	AMMUNITION	\$25,000
001-521-02-544	DUES/MEMBERSHIPS	\$4,500
001-521-02-570	UNIFORMS- PURCHASE/MAINT.	\$25,500
001-521-02-644	VEHICLES	\$366,000
001-521-02-649	OTHER EQUIPMENT	\$50,000
001-521-02-710	PRINCIPAL	\$3,600
001-521-02-720	INTEREST	\$600
INVESTIGATIONS-LE		
001-521-03-120	REGULAR SALARIES	\$1,004,618
001-521-03-140	OVERTIME	\$40,000
001-521-03-210	F.I.C.A. TAXES	\$80,086
001-521-03-221	RETIREMENT- EMPLOYEES	\$353,071
001-521-03-230	LIFE & HEALTH INSURANCE	\$168,000
001-521-03-240	WORKERS COMPENSATION INSURANCE	\$35,000
001-521-03-345	ANIMAL SERVICES	\$1,000
001-521-03-350	INVESTIGATION EXPENSE	\$7,000
001-521-03-390	TRAINING	\$3,500
001-521-03-400	TRAVEL & PER DIEM	\$6,500
001-521-03-410	COMMUNICATION SERVICES	\$15,500
001-521-03-423	FUEL, LUBE & OIL	\$37,600
001-521-03-450	INSURANCE	\$42,200
001-521-03-462	REPAIR/MAINT-VEHICLES	\$15,000
001-521-03-519	OFFICE SUPPLIES- OTHERS	\$1,500
001-521-03-520	OPERATING SUPPLIES	\$7,500
001-521-03-521	AMMUNITION	\$2,500
001-521-03-544	DUES/MEMBERSHIPS	\$2,000
001-521-03-570	UNIFORMS- PURCHASE/MAINT.	\$3,500
001-521-03-710	PRINCIPAL	\$2,900
001-521-03-720	INTEREST	\$650
CIVIL-LE		
001-521-04-120	REGULAR SALARIES	\$300,359
001-521-04-140	OVERTIME	\$10,000
001-521-04-210	F.I.C.A. TAXES	\$23,742
001-521-04-221	RETIREMENT- EMPLOYEES	\$95,838
001-521-04-230	LIFE & HEALTH INSURANCE	\$52,500

Table A-1 (continued)
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
CIVIL-LE		
001-521-04-240	WORKERS COMPENSATION INSURANCE	\$10,000
001-521-04-319	OTHER PROFESSIONAL SERVICES	\$2,700
001-521-04-390	TRAINING	\$2,500
001-521-04-400	TRAVEL & PER DIEM	\$2,000
001-521-04-410	COMMUNICATION SERVICES	\$11,000
001-521-04-421	POSTAGE	\$1,200
001-521-04-423	FUEL, LUBE & OIL	\$8,000
001-521-04-450	INSURANCE	\$11,000
001-521-04-462	REPAIR/MAINT-VEHICLES	\$3,000
001-521-04-519	OFFICE SUPPLIES- OTHERS	\$1,000
001-521-04-520	OPERATING SUPPLIES	\$2,500
001-521-04-544	DUES/MEMBERSHIPS	\$500
001-521-04-570	UNIFORMS- PURCHASE/MAINT.	\$2,500
001-521-04-710	PRINCIPAL	\$3,700
001-521-04-720	INTEREST	\$900
EVIDENCE-LE		
001-521-05-120	REGULAR SALARIES	\$228,293
001-521-05-140	OVERTIME	\$3,500
001-521-05-210	F.I.C.A. TAXES	\$17,579
001-521-05-221	RETIREMENT- EMPLOYEES	\$48,225
001-521-05-230	LIFE & HEALTH INSURANCE	\$63,000
001-521-05-240	WORKERS COMPENSATION INSURANCE	\$1,400
001-521-05-390	TRAINING	\$1,000
001-521-05-400	TRAVEL & PER DIEM	\$1,500
001-521-05-410	COMMUNICATION SERVICES	\$5,000
001-521-05-423	FUEL, LUBE & OIL	\$3,000
001-521-05-450	INSURANCE	\$9,200
001-521-05-462	REPAIR/MAINT-VEHICLES	\$750
001-521-05-519	OFFICE SUPPLIES- OTHERS	\$250
001-521-05-520	OPERATING SUPPLIES	\$5,000
001-521-05-544	DUES/MEMBERSHIPS	\$250
001-521-05-570	UNIFORMS- PURCHASE/MAINT.	\$100
001-521-05-710	PRINCIPAL	\$3,700
001-521-05-720	INTEREST	\$300
COMMUNICATIONS-LE		
001-521-06-120	REGULAR SALARIES	\$134,423
001-521-06-140	OVERTIME	\$3,000
001-521-06-210	F.I.C.A. TAXES	\$10,500
001-521-06-221	RETIREMENT - EMPLOYEES	\$36,000
001-521-06-230	LIFE & HEALTH INSURANCE	\$21,000
001-521-06-240	WORKERS COMPENSATION INSURANCE	\$2,500
001-521-06-410	COMMUNICATION SERVICES	\$14,500

Table A-1 (continued)
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
DRUG TASK FORCE-LE		
001-521-08-120	REGULAR SALARIES	\$387,856
001-521-08-140	OVERTIME	\$78,000
001-521-08-210	F.I.C.A. TAXES	\$29,671
001-521-08-221	RETIREMENT- EMPLOYEES	\$135,220
001-521-08-230	LIFE & HEALTH INSURANCE	\$63,000
001-521-08-240	WORKERS COMPENSATION INSURANCE	\$15,700
001-521-08-390	TRAINING	\$1,000
001-521-08-400	TRAVEL & PER DIEM	\$1,200
001-521-08-410	COMMUNICATION SERVICES	\$13,500
001-521-08-423	FUEL, LUBE & OIL	\$16,000
001-521-08-441	RENTALS/LEASES-OFF EQUIP	\$500
001-521-08-450	INSURANCE	\$20,200
001-521-08-462	REPAIR/MAINT-VEHICLES	\$2,500
001-521-08-469	REPAIR/MAINT-OTHERS	\$4,500
001-521-08-520	OPERATING SUPPLIES	\$2,500
001-521-08-544	DUES/MEMBERSHIPS	\$550
001-521-08-570	UNIFORMS- PURCHASE/MAINT.	\$1,000
001-521-08-710	PRINCIPAL	\$2,000
001-521-08-720	INTEREST	\$300
SCHOOL RESOURCES-LE		
001-521-09-120	REGULAR SALARIES	\$1,392,478
001-521-09-140	OVERTIME	\$30,000
001-521-09-210	F.I.C.A. TAXES	\$108,820
001-521-09-221	RETIREMENT- EMPLOYEES	\$472,672
001-521-09-230	LIFE & HEALTH INSURANCE	\$231,000
001-521-09-240	WORKERS COMPENSATION INSURANCE	\$45,000
001-521-09-390	TRAINING	\$8,500
001-521-09-400	TRAVEL & PER DIEM	\$13,000
001-521-09-410	COMMUNICATION SERVICES	\$18,000
001-521-09-423	FUEL, LUBE & OIL	\$27,000
001-521-09-450	INSURANCE	\$66,000
001-521-09-462	REPAIR/MAINT-VEHICLES	\$10,000
001-521-09-520	OPERATING SUPPLIES	\$2,500
001-521-09-544	DUES/MEMBERSHIPS	\$1,750
001-521-09-570	UNIFORMS- PURCHASE/MAINT.	\$6,500
IT-LE		
001-521-11-390	TRAINING	\$800
001-521-11-400	TRAVEL & PER DIEM	\$1,000
001-521-11-410	COMMUNICATION SERVICES	\$23,000
001-521-11-423	FUEL, LUBE & OIL	\$2,000
001-521-11-520	OPERATING SUPPLIES	\$15,000
001-521-11-542	COMPUTER MAINTENANCE SUBSCRIPTIONS	\$415,000

Table A-1 (continued)
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
IT-LE		
001-521-11-649	OTHER EQUIPMENT	\$125,000
COMMUNITY SRVS-LE		
001-521-12-120	REGULAR SALARIES	\$339,612
001-521-12-140	OVERTIME	\$5,100
001-521-12-210	F.I.C.A. TAXES	\$26,370
001-521-12-221	RETIREMENT - EMPLOYEES	\$96,684
001-521-12-230	LIFE & HEALTH INSURANCE	\$42,000
001-521-12-240	WORKERS COMPENSATION INSURANCE	\$12,000
001-521-12-390	TRAINING	\$1,500
001-521-12-400	TRAVEL & PER DIEM	\$1,000
001-521-12-410	COMMUNICATION SERVICES	\$4,500
001-521-12-423	FUEL, LUBE & OIL	\$10,500
001-521-12-450	INSURANCE	\$38,500
001-521-12-462	REPAIR/MAINT-VEHICLES	\$3,500
001-521-12-480	PUBLIC EDUCATION	\$1,500
001-521-12-520	OPERATING SUPPLIES	\$8,500
001-521-12-521	AMMUNITION	\$1,500
001-521-12-544	DUES/MEMBERSHIPS	\$500
001-521-12-570	UNIFORMS-PURCHASE/MAINT.	\$3,800
001-521-12-710	PRINCIPAL	\$660
001-521-12-720	INTEREST	\$130
JUDICIAL-JUDICIAL		
001-521-13-120	REGULAR SALARIES	\$579,638
001-521-13-140	OVERTIME	\$18,000
001-521-13-210	F.I.C.A. TAXES	\$45,719
001-521-13-221	RETIREMENT-EMPLOYEES	\$198,407
001-521-13-230	LIFE & HEALTH INSURANCE	\$94,500
001-521-13-240	WORKERS COMPENSATION INSURANCE	\$18,000
001-521-13-400	TRAVEL & PER DIEM	\$1,000
001-521-13-410	COMMUNICATION SERVICES	\$8,200
001-521-13-423	FUEL, LUBE & OIL	\$10,000
001-521-13-450	INSURANCE	\$18,000
001-521-13-462	REPAIR/MAINT-VEHICLES	\$5,000
001-521-13-519	OFFICE SUPPLIES-OTHERS	\$500
001-521-13-520	OPERATING SUPPLIES	\$1,000
001-521-13-521	AMMUNITION	\$1,000
001-521-13-544	DUES/MEMBERSHIPS	\$1,000
001-521-13-570	UNIFORMS-PURCHASE/MAINT	\$2,500
001-521-13-710	PRINCIPAL	\$2,000
001-521-13-720	INTEREST	\$500
WARRANTS-LE		
001-521-14-120	REGULAR SALARIES	\$111,865

Table A-1 (continued)
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
WARRANTS-LE		
001-521-14-210	F.I.C.A. TAXES	\$8,577
001-521-14-221	RETIREMENT-EMPLOYEES	\$15,730
001-521-14-230	LIFE & HEALTH INSURANCE	\$31,500
001-521-14-240	WORKERS COMPENSATION INSURANCE	\$250
001-521-14-450	INSURANCE	\$3,000
001-521-14-520	OPERATING SUPPLIES	\$800
001-521-14-544	DUES/MEMBERSHIPS	\$100
DETENTION-DETENTION		
001-523-07-120	REGULAR SALARIES & WAGES	\$3,545,796
001-523-07-140	OVERTIME	\$180,000
001-523-07-210	F.I.C.A. TAXES	\$278,138
001-523-07-221	RETIREMENT- EMPLOYEES	\$1,201,070
001-523-07-230	LIFE & HEALTH INSURANCE	\$609,000
001-523-07-240	WORKERS COMPENSATION INSURANCE	\$95,300
001-523-07-311	CARE-PRISONERS (HOSPITAL)	\$350,000
001-523-07-312	MEDICAL SERV (HUNT INS)	\$110,000
001-523-07-319	PROF SERV (MHATRE/DELEON)	\$100,000
001-523-07-340	OTHER CONTRACTUAL SERVICES	\$45,000
001-523-07-390	TRAINING	\$3,500
001-523-07-400	TRAVEL & PER DIEM	\$3,200
001-523-07-410	COMMUNICATION SERVICES	\$50,000
001-523-07-421	POSTAGE	\$1,000
001-523-07-423	GAS/LUBE/OIL	\$21,000
001-523-07-430	UTILITY SERVICES	\$400
001-523-07-450	INSURANCE	\$76,000
001-523-07-462	REPAIR & MAINT- VEHICLES	\$6,500
001-523-07-469	REPAIR & MAINT- OTHER	\$10,000
001-523-07-519	OFFICE SUPPLIES- OTHER	\$10,000
001-523-07-520	OPERATING SUPPLIES	\$135,000
001-523-07-521	AMMUNITION	\$1,500
001-523-07-525	JAIL FOOD	\$675,000
001-523-07-544	DUES\MEMBERSHIPS	\$5,600
001-523-07-570	UNIFORMS-PURCHASE/MAINT	\$12,000
001-523-07-649	OTHER EQUIPMENT	\$10,000
001-523-07-710	PRINCIPAL	\$7,300
001-523-07-720	INTEREST	\$1,900
Total		\$25,220,611
Total - Law Enforcement		\$16,671,443

Source: Columbia County Sheriff's Office

**Appendix B:
Columbia County Emergency Medical Services
Budget Details**

Appendix B: Emergency Medical Services Budget Details

Table B-1
Columbia County EMS Budget; Scenario 1

Description	Budget
FIRE RESCUE 2 AMBULANCES	
102-2200-522.10-12 SALARIES	\$1,055,000
102-2200-522.10-21 FICA TAXES	\$80,708
102-2200-522.10-22 RETIREMENT	\$344,690
102-2200-522.10-23 HEALTH & LIFE INS	\$146,000
102-2200-522.10-24 WORKERS COMPENSATION	\$54,650
OPERATING EXPENDITURES	
102-2200-522.30-31 PROFESSIONAL SERVICES	\$10,000
102-2200-522.30-34 CONTRACTUAL SERVICES	\$25,000
102-2200-522.30-40 TRAVEL & PER DIEM	\$6,000
102-2200-522.30-41 COMMUNICATIONS	\$25,000
102-2200-522.30-42 POSTAGE	\$500
102-2200-522.30-43 UTILITIES	\$15,000
102-2200-522.30-44 RENTALS & LEASES	\$4,000
102-2200-522.30-46 REPAIR & MAINTENANCE	\$75,000
102-2200-522.30-47 PRINTING & LEGAL ADS	\$500
102-2200-522.30-51 OFFICE SUPPLIES	\$1,000
102-2200-522.30-52 OPERATING SUPPLIES	\$75,000
102-2200-522.30-54 SUBSCRIPTIONS & DUES	\$5,000
102-2200-522.30-55 TRAINING	\$10,000
102-2200-522.30-56 GAS & OIL	\$50,000
102-2200-522.30-64 NON-CAPITAL EQUIPMENT	\$40,000
CAPITAL OUTLAY	
102-2200-522.60-64 MACHINERY AND EQUIPMENT	\$1,600,000
TOTAL	\$3,623,048

Source: Columbia County

Table B-2
Columbia County EMS Budget; Scenario 2

Description	Budget
FIRE RESCUE 2 AMBULANCES	
102-2200-522.10-12 SALARIES	\$1,055,000
102-2200-522.10-21 FICA TAXES	\$80,708
102-2200-522.10-22 RETIREMENT	\$344,690
102-2200-522.10-23 HEALTH & LIFE INS	\$146,000
102-2200-522.10-24 WORKERS COMPENSATION	\$54,650
OPERATING EXPENDITURES	
102-2200-522.30-31 PROFESSIONAL SERVICES	\$10,000
102-2200-522.30-34 CONTRACTUAL SERVICES	\$25,000
102-2200-522.30-40 TRAVEL & PER DIEM	\$6,000
102-2200-522.30-41 COMMUNICATIONS	\$25,000
102-2200-522.30-42 POSTAGE	\$500
102-2200-522.30-43 UTILITIES	\$15,000
102-2200-522.30-44 RENTALS & LEASES	\$4,000
102-2200-522.30-46 REPAIR & MAINTENANCE	\$75,000
102-2200-522.30-47 PRINTING & LEGAL ADS	\$500
102-2200-522.30-51 OFFICE SUPPLIES	\$1,000
102-2200-522.30-52 OPERATING SUPPLIES	\$75,000
102-2200-522.30-54 SUBSCRIPTIONS & DUES	\$5,000
102-2200-522.30-55 TRAINING	\$10,000
102-2200-522.30-56 GAS & OIL	\$50,000
102-2200-522.30-64 NON-CAPITAL EQUIPMENT	\$40,000
CAPITAL OUTLAY	
102-2200-522.60-64 MACHINERY AND EQUIPMENT	\$1,600,000
PRIVATE AMBULANCE	
Yearly Fee	\$1,600,000
TOTAL	\$5,223,048

Source: Columbia County

Table B-3
Columbia County EMS Budget; Scenario 3

Description	Budget
PRIVATE AMBULANCE	
Yearly Fee	\$1,600,000
TOTAL	\$1,600,000

Source: Columbia County



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 5/29/2026 Meeting Date: 6/4/2026

Department: Commissioner District 5

1. Nature and purpose of agenda item:

Discuss a workshop on Emergency Medical Services

2. Recommended Motion/Action:

Approve setting date for workshop

3. Fiscal impact on current budget.

This item has no effect on the current budget.



Columbia County

Law Enforcement & Emergency Medical Services MSTU Study

DRAFT Technical Report
May 20, 2026

Prepared for:

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COLUMBIA COUNTY

LAW ENFORCEMENT & EMS MSTU STUDY

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Appendix A: Sheriff's Office Budget Details

Appendix B: Emergency Medical Services Budget Details

COLUMBIA COUNTY

LAW ENFORCEMENT & EMS MSTU STUDY

I. Introduction

Located in north central Florida, Columbia County is home to approximately 72,000 residents. The Columbia County Sheriff's Office (CCSO) provides law enforcement (unincorporated county & the Town of Fort White) and corrections services (countywide). Emergency medical services (EMS) are provided on a countywide basis and the County currently is using an outside contractor for this service.

The Sheriff's budget is primarily funded through the County's General Fund. At this time, Columbia County is interested in developing a Municipal Service Taxing Unit (MSTU) program to help fund portion of the Sheriff's budget related to law enforcement services.

Until recently, EMS budget was funded through transport fees. However, with recent cost increases and a need for additional capital and personnel, transport fee revenues are not longer sufficient to fund the EMS budget. For this reason, the County is also considering establishing an MSTU for EMS services for three budget options.

An MSTU is a geographically defined unit within which property taxes can be levied for funding of certain municipal services. Per F.S. 125.01(1)(q), the Board of County Commissioners (BCC) have the power to establish an MSTU for any part of the unincorporated Columbia County, or within a municipality with the consent of the municipality, for benefits received from law enforcement or EMS provided by the County.

This technical report provides preliminary findings of the study, which will be refined based on input from the County.

II. Legal Requirements

Section 125.01(1)(q), Florida Statutes, empowers all counties to establish MSTUs, which does not go against the county's constitutional 10-mil tax cap. MSTUs are created by ordinance and can be used for capital or operating expenses. A County can create as many MSTUs as necessary to provide municipal services to a specific area, up to an additional 10 mils; however, the millage rate within each individual MSTU needs to be the same for all residents. Revenues generated within an MSTU must be spent within the MSTU and cannot be transferred.

DRAFT

III. Law Enforcement MSTU Calculations

There are two components in determining the maximum defensible law enforcement MSTU millage rate:

- Determination of law enforcement MSTU eligible budget; and
- Calculation of equivalent MSTU millage for the law enforcement service area (unincorporated county and Town of Fort White).

These two components are discussed in further detail below, resulting in the calculated law enforcement MSTU millage rate within law enforcement service area.

Law Enforcement MSTU Eligible Budget

The first component in determining the County's maximum MSTU millage rate is to calculate the total eligible budget. To accomplish this, the Columbia County Sheriff's Office provided FY 2026 projected budget associated with law enforcement services, including personnel, operating, and capital expenditures. As shown in **Table 1**, expenditures directly related to law enforcement services amount to approximately \$17.8 million.

Columbia County's total law enforcement MSTU funding requirement for FY 2027 is \$17.8 million.

Once the total direct expenditures are determined, two additional adjustments are needed to determine the total law enforcement MSTU budget.

- Any dedicated revenues, such as grants, etc. need to be excluded from the total law enforcement MSTU budget. Information provided from the Sheriff's Office indicated that the budget provided already excluded these items.
- Miscellaneous expenditures related to the law enforcement MSTU program include the cost of the technical study and statutory discount that accounts for up to five (5) percent revenue loss due to early payments and delinquencies. An additional two (2) percent was added to offset the fees paid to the tax collector's office. In the case of the technical study, it is assumed that the County will update the study every five years.

Table 1
Columbia County Law Enforcement MSTU Eligible Budget

Description	2026 Projected
<i>Law Enforcement Expenditures</i>⁽¹⁾	
Admin	\$2,227,927
Patrol	\$6,895,087
Investigations	\$1,829,625
Civil	\$544,939
Evidence	\$392,047
Communications	\$221,923
Drug Task Force	\$775,197
School Resources	\$2,433,220
Information Technology	\$581,800
Community Services	\$597,856
Warrants	\$171,822
Total Expenditures	\$16,671,443
<i>Miscellaneous Expenditures</i>	
Technical Study ⁽²⁾	\$6,153
Tax Collector ⁽³⁾	\$333,552
Statutory Discount ⁽⁴⁾	\$833,880
Total MSTU Eligible Expenditures	\$17,845,028

1) Source: Appendix A, Table A-1

2) Technical study cost assuming the County will update the study every five years

3) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by two percent to account for payment collected by the Tax Collector

4) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by five percent. The County has the legal right to add up to 5% for reimbursement, which includes 4% to offset statutory discounts received for early payment pursuant to the Uniform Assessment Collection Act and 1% reserve for delinquencies and under-collection.

Law Enforcement MSTU Millage Calculation

The second component in determining the law enforcement MSTU millage rate involves calculating the millage needed to recover the eligible budget from Table 1. **Table 2** presents this conversion and is determined through the following steps:

1. The total 2025 taxable value in unincorporated county and the Town of Fort White was provided by the Columbia County Property Appraiser. The total taxable value includes only eligible properties located in unincorporated Columbia County and the Town of Fort White, amounting to approximately \$3.5 billion, or \$3.5 million per \$1,000 of property value.
2. The second step in calculating the maximum law enforcement MSTU millage rate is to divide the total law enforcement eligible budget (\$17.8 million) by the total taxable value per \$1,000 (\$3.5 million). As shown, the calculated law enforcement MSTU totals 5.0635 mils, representing the calculated levy that the County can collect.

Table 2
Columbia County Law Enforcement MSTU Millage Rate Calculation

Variable	Figure
2025 Taxable Value - Uninc/Ft White ⁽¹⁾	\$3,524,262,742
2025 Taxable Value per \$1,000 ⁽²⁾	\$3,524,263
Total Law Enforcement MSTU Budget ⁽³⁾	\$17,845,028
Calculated Law Enforcement MSTU (mils)⁽⁴⁾	5.0635

1) Source: Columbia County Property Appraiser

2) Taxable value for the unincorporated county/Ft White (Item 1) divided by 1,000

3) Source: Table 1

4) Total Law Enforcement MSTU budget (Item 3) divided by taxable value per \$1,000 (Item 2)

IV. Emergency Medical Services MSTU Calculations

Similar to Law Enforcement MSTU, there are two components in determining the maximum defensible EMS MSTU millage rate:

- Determination of EMS MSTU eligible budget; and
- Calculation of equivalent MSTU millage in the Columbia County.

These two components are discussed in further detail below, resulting in the calculated EMS MSTU millage rates for three budget options within Columbia County.

EMS MSTU Eligible Budget

The first component in determining the County's maximum MSTU millage rate is to calculate the total eligible budget. To accomplish this, the FY 2026 projected EMS budget was reviewed, including personal services, operating, capital outlay, and private ambulance expenditures. Based on information provided by Columbia County, millage rates were developed for potential MSTU funding of the following budget options:

Columbia County's total EMS MSTU funding requirement for FY 2027 is between \$1.72 million and \$5.60 million.

- 1) Scenario 1: County EMS services, including two ambulances and three advanced life support (ALS) engines;
- 2) Scenario 2: County EMS service (two ambulance & three ALS engines) and private ambulance services; and
- 3) Scenario 3: Private ambulance services only.

As shown in **Tables 3 through 5**, budgets directly related to EMS services range from approximately \$1.72 million to \$5.60 million.

Once the total direct expenditures are determined, two additional adjustments are needed to determine the total law enforcement MSTU budget.

- Any dedicated revenues need to be excluded from the total EMS MSTU budget. Information provided from the County indicated that the budget provided already excludes these items.

- Miscellaneous expenditures related to the EMS MSTU program include the cost of the technical study and statutory discount that accounts for up to five (5) percent revenue loss due to early payments and delinquencies. An additional two (2) percent was added to offset the fees paid to the Tax Collector's office. In the case of the technical study, it is assumed that the County will update the study every five years.

Table 3
Columbia County EMS MSTU Eligible Budget; Scenario 1

Description	2026 Projected
<i>EMS Expenditures</i>⁽¹⁾	
Personal Services	\$1,681,048
Operating Expenditures	\$342,000
Capital Outlay	\$1,600,000
Total Expenditures	\$3,623,048
<i>Miscellaneous Expenditures</i>	
Technical Study ⁽²⁾	\$6,153
Tax Collector ⁽³⁾	\$72,584
Statutory Discount ⁽⁴⁾	\$181,460
Total MSTU Eligible Expenditures	\$3,883,245

1) Source: Appendix B, Table B-1

2) Technical study cost assuming the County will update the study every five years

3) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by two percent to account for payment collected by the Tax Collector

4) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by five percent. The County has the legal right to add up to 5% for reimbursement, which includes 4% to offset statutory discounts received for early payment pursuant to the Uniform Assessment Collection Act and 1% reserve for delinquencies and under-collection.

Table 4
Columbia County EMS MSTU Eligible Budget; Scenario 2

Description	2026 Projected
EMS Expenditures⁽¹⁾	
Personal Services	\$1,681,048
Operating Expenditures	\$342,000
Capital Outlay	\$1,600,000
Private Ambulance	<u>\$1,600,000</u>
Total Expenditures	\$5,223,048
Miscellaneous Expenditures	
Technical Study ⁽²⁾	\$6,153
Tax Collector ⁽³⁾	\$104,584
Statutory Discount ⁽⁴⁾	<u>\$261,460</u>
Total MSTU Eligible Expenditures	\$5,595,245

1) Source: Appendix B, Table B-2

2) Technical study cost assuming the County will update the study every five years

3) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by two percent to account for payment collected by the Tax Collector

4) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by five percent. The County has the legal right to add up to 5% for reimbursement, which includes 4% to offset statutory discounts received for early payment pursuant to the Uniform Assessment Collection Act and 1% reserve for delinquencies and under-collection

Table 5
Columbia County EMS MSTU Eligible Budget; Scenario 3

Description	2026 Projected
EMS Expenditures⁽¹⁾	
Private Ambulance	\$1,600,000
Total Expenditures	\$1,600,000
Miscellaneous Expenditures	
Technical Study ⁽²⁾	\$6,153
Tax Collector ⁽³⁾	\$32,123
Statutory Discount ⁽⁴⁾	\$80,308
Total MSTU Eligible Expenditures	\$1,718,584

1) Source: Appendix B, Table B-3

2) Technical study cost assuming the County will update the study every five years

3) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by two percent to account for payment collected by the Tax Collector

4) Sum of the Total Expenditures and the Technical Study cost (Item 2), multiplied by five percent. The County has the legal right to add up to 5% for reimbursement, which includes 4% to offset statutory discounts received for early payment pursuant to the Uniform Assessment Collection Act and 1% reserve for delinquencies and under-collection

EMS MSTU Millage Calculations

The second component in determining the EMS MSTU millage involves calculating the millage rates needed to recover the eligible budgets from Tables 3 through 5.

Tables 6 through 8 present these calculations, which are determined through the following steps:

1. The total 2025 countywide taxable value was obtained from the Columbia County Property Appraiser. The total taxable value includes only eligible properties located throughout Columbia County and amounts to approximately \$4.7 billion, or \$4.7 million per \$1,000 of property value.
2. The second step in calculating the maximum EMS MSTU millage rates is to divide the total EMS eligible budget for each scenario by the total taxable value per \$1,000 (\$4.7 million). As shown, the calculated EMS MSTU millage rates range from 0.3645 mils to 1.1867 mils, representing the calculated millage rates that the County can collect.

Table 6**Columbia County EMS MSTU Millage Rate Calculation; Scenario 1**

Variable	Figure
2025 Taxable Value - Countywide ⁽¹⁾	\$4,715,155,990
2025 Taxable Value per \$1,000 ⁽²⁾	\$4,715,156
Total EMS MSTU Budget ⁽³⁾	\$3,883,245
Calculated EMS MSTU (mils)⁽⁴⁾	0.8236

1) Source: Columbia County Property Appraiser

2) Countywide taxable value (Item 1) divided by 1,000

3) Source: Table 3

4) Total EMS MSTU budget (Item 3) divided by taxable value per \$1,000 (Item 2)

Table 7**Columbia County EMS MSTU Millage Rate Calculation; Scenario 2**

Variable	Figure
2025 Taxable Value - Countywide ⁽¹⁾	\$4,715,155,990
2025 Taxable Value per \$1,000 ⁽²⁾	\$4,715,156
Total EMS MSTU Budget ⁽³⁾	\$5,595,245
Calculated EMS MSTU (mils)⁽⁴⁾	1.1867

1) Source: Columbia County Property Appraiser

2) Countywide taxable value (Item 1) divided by 1,000

3) Source: Table 4

4) Total EMS MSTU budget (Item 3) divided by taxable value per \$1,000 (Item 2)

Table 8
Columbia County EMS MSTU Millage Rate Calculation; Scenario 2

Variable	Figure
2025 Taxable Value - Countywide ⁽¹⁾	\$4,715,155,990
2025 Taxable Value per \$1,000 ⁽²⁾	\$4,715,156
Total EMS MSTU Budget ⁽³⁾	\$1,718,584
Calculated EMS MSTU (mils)⁽⁴⁾	0.3645

1) Source: Columbia County Property Appraiser

2) Countywide taxable value (Item 1) divided by 1,000

3) Source: Table 5

4) Total EMS MSTU budget (Item 3) divided by taxable value per \$1,000 (Item 2)

**Appendix A:
Columbia County Sheriff's Office Budget Details**

Appendix A: Sheriff's Office Budget Detail

Table A-1
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
ADMIN LE		
001-521-01-110	EXECUTIVE SALARY	\$208,491
001-521-01-120	REGULAR SALARIES	\$991,063
001-521-01-140	OVERTIME	\$3,500
001-521-01-210	F.I.C.A. TAXES	\$91,918
001-521-01-221	RETIREMENT- EMPLOYEES	\$348,500
001-521-01-230	LIFE & HEALTH INSURANCE	\$215,000
001-521-01-240	WORKERS COMPENSATION INSURANCE	\$21,580
001-521-01-313	PRE-EMPLOYMENT SCREENINGS	\$28,000
001-521-01-319	OTHER PROFESSIONAL SERVICES	\$4,000
001-521-01-390	TRAINING	\$5,500
001-521-01-400	TRAVEL & PER DIEM	\$13,500
001-521-01-410	COMMUNICATION SERVICES	\$58,000
001-521-01-421	POSTAGE	\$5,100
001-521-01-423	FUEL, LUBE & OIL	\$12,425
001-521-01-450	INSURANCE	\$26,500
001-521-01-462	REPAIR/MAINT-VEHICLES	\$100,000
001-521-01-466	REPAIR/MAINT-RADIOS	\$1,500
001-521-01-469	REPAIR/MAINT-OTHERS	\$10,000
001-521-01-491	LEGAL ADVERTISEMENTS	\$250
001-521-01-519	OFFICE SUPPLIES- OTHERS	\$10,000
001-521-01-520	OPERATING SUPPLIES	\$55,000
001-521-01-544	DUES/MEMBERSHIPS	\$6,500
001-521-01-570	UNIFORMS- PURCHASE/MAINT.	\$4,500
001-521-01-710	PRINCIPAL	\$5,900
001-521-01-720	INTEREST	\$1,200
PATROL-LE		
001-521-02-120	REGULAR SALARIES	\$3,054,133
001-521-02-140	OVERTIME	\$215,000
001-521-02-150	SPECIAL DETAIL	\$300,000
001-521-02-210	F.I.C.A. TAXES	\$247,437
001-521-02-221	RETIREMENT- EMPLOYEES	\$1,118,317
001-521-02-230	LIFE & HEALTH INSURANCE	\$514,500
001-521-02-240	WORKERS COMPENSATION INSURANCE	\$140,000
001-521-02-345	K-9 CARE	\$8,000
001-521-02-390	TRAINING	\$6,500
001-521-02-400	TRAVEL & PER DIEM	\$6,500
001-521-02-410	COMMUNICATION SERVICES	\$55,500
001-521-02-423	FUEL, LUBE & OIL	\$300,000

Table A-1 (continued)
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
PATROL-LE		
001-521-02-430	UTILITY SERVICES	\$8,000
001-521-02-441	RENTALS/LEASES-OFF EQUIP	\$115,500
001-521-02-450	INSURANCE	\$147,000
001-521-02-462	REPAIR/MAINT-VEHICLES	\$135,000
001-521-02-469	REPAIR/MAINT-OTHERS	\$3,000
001-521-02-519	OFFICE SUPPLIES- OTHERS	\$500
001-521-02-520	OPERATING SUPPLIES	\$45,000
001-521-02-521	AMMUNITION	\$25,000
001-521-02-544	DUES/MEMBERSHIPS	\$4,500
001-521-02-570	UNIFORMS- PURCHASE/MAINT.	\$25,500
001-521-02-644	VEHICLES	\$366,000
001-521-02-649	OTHER EQUIPMENT	\$50,000
001-521-02-710	PRINCIPAL	\$3,600
001-521-02-720	INTEREST	\$600
INVESTIGATIONS-LE		
001-521-03-120	REGULAR SALARIES	\$1,004,618
001-521-03-140	OVERTIME	\$40,000
001-521-03-210	F.I.C.A. TAXES	\$80,086
001-521-03-221	RETIREMENT- EMPLOYEES	\$353,071
001-521-03-230	LIFE & HEALTH INSURANCE	\$168,000
001-521-03-240	WORKERS COMPENSATION INSURANCE	\$35,000
001-521-03-345	ANIMAL SERVICES	\$1,000
001-521-03-350	INVESTIGATION EXPENSE	\$7,000
001-521-03-390	TRAINING	\$3,500
001-521-03-400	TRAVEL & PER DIEM	\$6,500
001-521-03-410	COMMUNICATION SERVICES	\$15,500
001-521-03-423	FUEL, LUBE & OIL	\$37,600
001-521-03-450	INSURANCE	\$42,200
001-521-03-462	REPAIR/MAINT-VEHICLES	\$15,000
001-521-03-519	OFFICE SUPPLIES- OTHERS	\$1,500
001-521-03-520	OPERATING SUPPLIES	\$7,500
001-521-03-521	AMMUNITION	\$2,500
001-521-03-544	DUES/MEMBERSHIPS	\$2,000
001-521-03-570	UNIFORMS- PURCHASE/MAINT.	\$3,500
001-521-03-710	PRINCIPAL	\$2,900
001-521-03-720	INTEREST	\$650
CIVIL-LE		
001-521-04-120	REGULAR SALARIES	\$300,359
001-521-04-140	OVERTIME	\$10,000
001-521-04-210	F.I.C.A. TAXES	\$23,742
001-521-04-221	RETIREMENT- EMPLOYEES	\$95,838
001-521-04-230	LIFE & HEALTH INSURANCE	\$52,500

Table A-1 (continued)
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
CIVIL-LE		
001-521-04-240	WORKERS COMPENSATION INSURANCE	\$10,000
001-521-04-319	OTHER PROFESSIONAL SERVICES	\$2,700
001-521-04-390	TRAINING	\$2,500
001-521-04-400	TRAVEL & PER DIEM	\$2,000
001-521-04-410	COMMUNICATION SERVICES	\$11,000
001-521-04-421	POSTAGE	\$1,200
001-521-04-423	FUEL, LUBE & OIL	\$8,000
001-521-04-450	INSURANCE	\$11,000
001-521-04-462	REPAIR/MAINT-VEHICLES	\$3,000
001-521-04-519	OFFICE SUPPLIES- OTHERS	\$1,000
001-521-04-520	OPERATING SUPPLIES	\$2,500
001-521-04-544	DUES/MEMBERSHIPS	\$500
001-521-04-570	UNIFORMS- PURCHASE/MAINT.	\$2,500
001-521-04-710	PRINCIPAL	\$3,700
001-521-04-720	INTEREST	\$900
EVIDENCE-LE		
001-521-05-120	REGULAR SALARIES	\$228,293
001-521-05-140	OVERTIME	\$3,500
001-521-05-210	F.I.C.A. TAXES	\$17,579
001-521-05-221	RETIREMENT- EMPLOYEES	\$48,225
001-521-05-230	LIFE & HEALTH INSURANCE	\$63,000
001-521-05-240	WORKERS COMPENSATION INSURANCE	\$1,400
001-521-05-390	TRAINING	\$1,000
001-521-05-400	TRAVEL & PER DIEM	\$1,500
001-521-05-410	COMMUNICATION SERVICES	\$5,000
001-521-05-423	FUEL, LUBE & OIL	\$3,000
001-521-05-450	INSURANCE	\$9,200
001-521-05-462	REPAIR/MAINT-VEHICLES	\$750
001-521-05-519	OFFICE SUPPLIES- OTHERS	\$250
001-521-05-520	OPERATING SUPPLIES	\$5,000
001-521-05-544	DUES/MEMBERSHIPS	\$250
001-521-05-570	UNIFORMS- PURCHASE/MAINT.	\$100
001-521-05-710	PRINCIPAL	\$3,700
001-521-05-720	INTEREST	\$300
COMMUNICATIONS-LE		
001-521-06-120	REGULAR SALARIES	\$134,423
001-521-06-140	OVERTIME	\$3,000
001-521-06-210	F.I.C.A. TAXES	\$10,500
001-521-06-221	RETIREMENT - EMPLOYEES	\$36,000
001-521-06-230	LIFE & HEALTH INSURANCE	\$21,000
001-521-06-240	WORKERS COMPENSATION INSURANCE	\$2,500
001-521-06-410	COMMUNICATION SERVICES	\$14,500

Table A-1 (continued)
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
DRUG TASK FORCE-LE		
001-521-08-120	REGULAR SALARIES	\$387,856
001-521-08-140	OVERTIME	\$78,000
001-521-08-210	F.I.C.A. TAXES	\$29,671
001-521-08-221	RETIREMENT- EMPLOYEES	\$135,220
001-521-08-230	LIFE & HEALTH INSURANCE	\$63,000
001-521-08-240	WORKERS COMPENSATION INSURANCE	\$15,700
001-521-08-390	TRAINING	\$1,000
001-521-08-400	TRAVEL & PER DIEM	\$1,200
001-521-08-410	COMMUNICATION SERVICES	\$13,500
001-521-08-423	FUEL, LUBE & OIL	\$16,000
001-521-08-441	RENTALS/LEASES-OFF EQUIP	\$500
001-521-08-450	INSURANCE	\$20,200
001-521-08-462	REPAIR/MAINT-VEHICLES	\$2,500
001-521-08-469	REPAIR/MAINT-OTHERS	\$4,500
001-521-08-520	OPERATING SUPPLIES	\$2,500
001-521-08-544	DUES/MEMBERSHIPS	\$550
001-521-08-570	UNIFORMS- PURCHASE/MAINT.	\$1,000
001-521-08-710	PRINCIPAL	\$2,000
001-521-08-720	INTEREST	\$300
SCHOOL RESOURCES-LE		
001-521-09-120	REGULAR SALARIES	\$1,392,478
001-521-09-140	OVERTIME	\$30,000
001-521-09-210	F.I.C.A. TAXES	\$108,820
001-521-09-221	RETIREMENT- EMPLOYEES	\$472,672
001-521-09-230	LIFE & HEALTH INSURANCE	\$231,000
001-521-09-240	WORKERS COMPENSATION INSURANCE	\$45,000
001-521-09-390	TRAINING	\$8,500
001-521-09-400	TRAVEL & PER DIEM	\$13,000
001-521-09-410	COMMUNICATION SERVICES	\$18,000
001-521-09-423	FUEL, LUBE & OIL	\$27,000
001-521-09-450	INSURANCE	\$66,000
001-521-09-462	REPAIR/MAINT-VEHICLES	\$10,000
001-521-09-520	OPERATING SUPPLIES	\$2,500
001-521-09-544	DUES/MEMBERSHIPS	\$1,750
001-521-09-570	UNIFORMS- PURCHASE/MAINT.	\$6,500
IT-LE		
001-521-11-390	TRAINING	\$800
001-521-11-400	TRAVEL & PER DIEM	\$1,000
001-521-11-410	COMMUNICATION SERVICES	\$23,000
001-521-11-423	FUEL, LUBE & OIL	\$2,000
001-521-11-520	OPERATING SUPPLIES	\$15,000
001-521-11-542	COMPUTER MAINTENANCE SUBSCRIPTIONS	\$415,000

Table A-1 (continued)
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
IT-LE		
001-521-11-649	OTHER EQUIPMENT	\$125,000
COMMUNITY SRVS-LE		
001-521-12-120	REGULAR SALARIES	\$339,612
001-521-12-140	OVERTIME	\$5,100
001-521-12-210	F.I.C.A. TAXES	\$26,370
001-521-12-221	RETIREMENT - EMPLOYEES	\$96,684
001-521-12-230	LIFE & HEALTH INSURANCE	\$42,000
001-521-12-240	WORKERS COMPENSATION INSURANCE	\$12,000
001-521-12-390	TRAINING	\$1,500
001-521-12-400	TRAVEL & PER DIEM	\$1,000
001-521-12-410	COMMUNICATION SERVICES	\$4,500
001-521-12-423	FUEL, LUBE & OIL	\$10,500
001-521-12-450	INSURANCE	\$38,500
001-521-12-462	REPAIR/MAINT-VEHICLES	\$3,500
001-521-12-480	PUBLIC EDUCATION	\$1,500
001-521-12-520	OPERATING SUPPLIES	\$8,500
001-521-12-521	AMMUNITION	\$1,500
001-521-12-544	DUES/MEMBERSHIPS	\$500
001-521-12-570	UNIFORMS-PURCHASE/MAINT.	\$3,800
001-521-12-710	PRINCIPAL	\$660
001-521-12-720	INTEREST	\$130
JUDICIAL-JUDICIAL		
001-521-13-120	REGULAR SALARIES	\$579,638
001-521-13-140	OVERTIME	\$18,000
001-521-13-210	F.I.C.A. TAXES	\$45,719
001-521-13-221	RETIREMENT-EMPLOYEES	\$198,407
001-521-13-230	LIFE & HEALTH INSURANCE	\$94,500
001-521-13-240	WORKERS COMPENSATION INSURANCE	\$18,000
001-521-13-400	TRAVEL & PER DIEM	\$1,000
001-521-13-410	COMMUNICATION SERVICES	\$8,200
001-521-13-423	FUEL, LUBE & OIL	\$10,000
001-521-13-450	INSURANCE	\$18,000
001-521-13-462	REPAIR/MAINT-VEHICLES	\$5,000
001-521-13-519	OFFICE SUPPLIES-OTHERS	\$500
001-521-13-520	OPERATING SUPPLIES	\$1,000
001-521-13-521	AMMUNITION	\$1,000
001-521-13-544	DUES/MEMBERSHIPS	\$1,000
001-521-13-570	UNIFORMS-PURCHASE/MAINT	\$2,500
001-521-13-710	PRINCIPAL	\$2,000
001-521-13-720	INTEREST	\$500
WARRANTS-LE		
001-521-14-120	REGULAR SALARIES	\$111,865

Table A-1 (continued)
Columbia County Sheriff's Office FY 2026 Projected Budget

Account Number	Description	2026 Projected
WARRANTS-LE		
001-521-14-210	F.I.C.A. TAXES	\$8,577
001-521-14-221	RETIREMENT-EMPLOYEES	\$15,730
001-521-14-230	LIFE & HEALTH INSURANCE	\$31,500
001-521-14-240	WORKERS COMPENSATION INSURANCE	\$250
001-521-14-450	INSURANCE	\$3,000
001-521-14-520	OPERATING SUPPLIES	\$800
001-521-14-544	DUES/MEMBERSHIPS	\$100
DETENTION-DETENTION		
001-523-07-120	REGULAR SALARIES & WAGES	\$3,545,796
001-523-07-140	OVERTIME	\$180,000
001-523-07-210	F.I.C.A. TAXES	\$278,138
001-523-07-221	RETIREMENT- EMPLOYEES	\$1,201,070
001-523-07-230	LIFE & HEALTH INSURANCE	\$609,000
001-523-07-240	WORKERS COMPENSATION INSURANCE	\$95,300
001-523-07-311	CARE-PRISONERS (HOSPITAL)	\$350,000
001-523-07-312	MEDICAL SERV (HUNT INS)	\$110,000
001-523-07-319	PROF SERV (MHATRE/DELEON)	\$100,000
001-523-07-340	OTHER CONTRACTUAL SERVICES	\$45,000
001-523-07-390	TRAINING	\$3,500
001-523-07-400	TRAVEL & PER DIEM	\$3,200
001-523-07-410	COMMUNICATION SERVICES	\$50,000
001-523-07-421	POSTAGE	\$1,000
001-523-07-423	GAS/LUBE/OIL	\$21,000
001-523-07-430	UTILITY SERVICES	\$400
001-523-07-450	INSURANCE	\$76,000
001-523-07-462	REPAIR & MAINT- VEHICLES	\$6,500
001-523-07-469	REPAIR & MAINT- OTHER	\$10,000
001-523-07-519	OFFICE SUPPLIES- OTHER	\$10,000
001-523-07-520	OPERATING SUPPLIES	\$135,000
001-523-07-521	AMMUNITION	\$1,500
001-523-07-525	JAIL FOOD	\$675,000
001-523-07-544	DUES\MEMBERSHIPS	\$5,600
001-523-07-570	UNIFORMS-PURCHASE/MAINT	\$12,000
001-523-07-649	OTHER EQUIPMENT	\$10,000
001-523-07-710	PRINCIPAL	\$7,300
001-523-07-720	INTEREST	\$1,900
Total		\$25,220,611
Total - Law Enforcement		\$16,671,443

Source: Columbia County Sheriff's Office

**Appendix B:
Columbia County Emergency Medical Services
Budget Details**

Appendix B: Emergency Medical Services Budget Details

Table B-1
Columbia County EMS Budget; Scenario 1

Description	Budget
FIRE RESCUE 2 AMBULANCES	
102-2200-522.10-12 SALARIES	\$1,055,000
102-2200-522.10-21 FICA TAXES	\$80,708
102-2200-522.10-22 RETIREMENT	\$344,690
102-2200-522.10-23 HEALTH & LIFE INS	\$146,000
102-2200-522.10-24 WORKERS COMPENSATION	\$54,650
OPERATING EXPENDITURES	
102-2200-522.30-31 PROFESSIONAL SERVICES	\$10,000
102-2200-522.30-34 CONTRACTUAL SERVICES	\$25,000
102-2200-522.30-40 TRAVEL & PER DIEM	\$6,000
102-2200-522.30-41 COMMUNICATIONS	\$25,000
102-2200-522.30-42 POSTAGE	\$500
102-2200-522.30-43 UTILITIES	\$15,000
102-2200-522.30-44 RENTALS & LEASES	\$4,000
102-2200-522.30-46 REPAIR & MAINTENANCE	\$75,000
102-2200-522.30-47 PRINTING & LEGAL ADS	\$500
102-2200-522.30-51 OFFICE SUPPLIES	\$1,000
102-2200-522.30-52 OPERATING SUPPLIES	\$75,000
102-2200-522.30-54 SUBSCRIPTIONS & DUES	\$5,000
102-2200-522.30-55 TRAINING	\$10,000
102-2200-522.30-56 GAS & OIL	\$50,000
102-2200-522.30-64 NON-CAPITAL EQUIPMENT	\$40,000
CAPITAL OUTLAY	
102-2200-522.60-64 MACHINERY AND EQUIPMENT	\$1,600,000
TOTAL	\$3,623,048

Source: Columbia County

Table B-2
Columbia County EMS Budget; Scenario 2

Description	Budget
FIRE RESCUE 2 AMBULANCES	
102-2200-522.10-12 SALARIES	\$1,055,000
102-2200-522.10-21 FICA TAXES	\$80,708
102-2200-522.10-22 RETIREMENT	\$344,690
102-2200-522.10-23 HEALTH & LIFE INS	\$146,000
102-2200-522.10-24 WORKERS COMPENSATION	\$54,650
OPERATING EXPENDITURES	
102-2200-522.30-31 PROFESSIONAL SERVICES	\$10,000
102-2200-522.30-34 CONTRACTUAL SERVICES	\$25,000
102-2200-522.30-40 TRAVEL & PER DIEM	\$6,000
102-2200-522.30-41 COMMUNICATIONS	\$25,000
102-2200-522.30-42 POSTAGE	\$500
102-2200-522.30-43 UTILITIES	\$15,000
102-2200-522.30-44 RENTALS & LEASES	\$4,000
102-2200-522.30-46 REPAIR & MAINTENANCE	\$75,000
102-2200-522.30-47 PRINTING & LEGAL ADS	\$500
102-2200-522.30-51 OFFICE SUPPLIES	\$1,000
102-2200-522.30-52 OPERATING SUPPLIES	\$75,000
102-2200-522.30-54 SUBSCRIPTIONS & DUES	\$5,000
102-2200-522.30-55 TRAINING	\$10,000
102-2200-522.30-56 GAS & OIL	\$50,000
102-2200-522.30-64 NON-CAPITAL EQUIPMENT	\$40,000
CAPITAL OUTLAY	
102-2200-522.60-64 MACHINERY AND EQUIPMENT	\$1,600,000
PRIVATE AMBULANCE	
Yearly Fee	\$1,600,000
TOTAL	\$5,223,048

Source: Columbia County

Table B-3
Columbia County EMS Budget; Scenario 3

Description	Budget
PRIVATE AMBULANCE	
Yearly Fee	\$1,600,000
TOTAL	\$1,600,000

Source: Columbia County

David Kraus

From: Kylie Markham <kylie@ccpafl.com>
Sent: Tuesday, April 21, 2026 2:57 PM
To: RLayton@benesch.com
Cc: Jeff Hampton
Subject: Re: Columbia County MSTU

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Good afternoon,

Our software company is currently in the process of updating our preliminary reports. Once they are finalized, I will be able to provide you with the 2026 taxable values, which are still a work in progress at this time.

In the meantime, please find the final taxable values for 2025 below:

2025 Final Taxable Values

- **Columbia County:** \$4,715,155,990
- **City of Lake City:** \$1,190,893,248
- **Town of Fort White:** \$43,601,176

Should you have any questions or need further information, please don't hesitate to reach out.

Best regards,

Kylie D. Markham, CFE
Assistant Property Appraiser
386-758-2189



From: Jeff Hampton
Sent: Tuesday, April 21, 2026 2:20 PM

To: Kylie Markham
Subject: Fw: Columbia County MSTU

Can you send them the prelim assessment numbers and final for 2025 for the taxing authorities the are wanting

Get [Outlook for iOS \[aka.ms\]](#)

From: Kyle Keen
Sent: Tuesday, April 21, 2026 12:39:06 PM
To: Robert Layton
Cc: thelton ; Nilgun Kamp ; Jeff Hampton
Subject: Re: Columbia County MSTU
Robert

I believe we can provide you with the collections part. The taxable value part may need to come from the Property Appraiser office. I have added Jeff Hampton, Columbia County Property Appraiser to this thread.

Thanks
Kyle
Sent from my iPhone

On Apr 21, 2026, at 12:09 PM, Layton, Robert wrote:

Hi Kyle,
I hope you are doing well. Columbia County recently retained us for a Law Enforcement MSTU and an EMS MSTU study, and we are hoping to obtain some up-to-date information from your office. To comply with all legal requirements, the County needs our report early to mid-May. Could you please provide the following and let us know how often the property database is updated?

- Latest taxable values for the entire county; unincorporated county; Lake City, and Fort White.
- Past 2-3 yrs of ad valorem collections by month countywide vs. unincorporated county.

Please let us know when you can provide this information or if you have any questions.

Thank you!

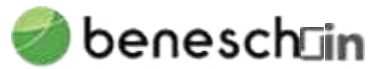
-Robert

Robert Layton

Technical Manager | Associate

rlayton@benesch.com

direct: 813-825-1247 **mobile:** 813-789-9820 **office:** 813-224-8862
1000 N Ashley Dr, Suite 700, Tampa, FL 33602



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This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links or responding to this email.

David Kraus

From: David Kraus
Sent: Thursday, May 28, 2026 5:12 PM
To: Clay Martin; Joel Foreman
Cc: Lisa Roberts
Subject: FW: Law Enf MSTU
Attachments: Re: Columbia County MSTU

This covers \$17,845,028 of the Sheriff's \$24,000,000 budget. The Courts and Detention Center is still in the County millage as countywide services.

David Kraus

From: Kamp, Nilgun <nkamp@benesch.com>
Sent: Thursday, May 28, 2026 4:43 PM
To: David Kraus <dkraus@columbiacountyfla.com>
Cc: Layton, Robert <RLayton@benesch.com>; Lisa Roberts <lroberts@columbiacountyfla.com>
Subject: Law Enf MSTU

External Sender - From: ("Kamp, Nilgun" <nkamp@benesch.com>)
This message came from outside your organization.

WARNING This message has originated from an External Source. This may be a phishing email that can result in unauthorized access. Please use proper judgment and caution when opening attachments, or clicking links.

Hi David;

Attached e-mail includes taxable values by jurisdiction. If the City participated paying for the Sheriff's law enforcement services for unincorporated county and Ft. White, the needed millage rate would be reduced to 3.7846 mils. Again, it is our understanding that the budget provided by the Sheriff is for services provided to unincorporated county and Ft. White since Lake City has a separate police department.

Hope this helps,
Nilgün

Nilgün Kamp, AICP

Public Finance Group Manager | Principal Associate

nkamp@benesch.com

direct: 813-825-1225 **mobile:** 813-777-7491 **office:** 813-224-8862
1000 N Ashley Dr, Suite 700, Tampa, FL 33602



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COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. The first meeting of every month is at 9:30AM while the second meeting of every month takes place at 5:30PM. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 5/29/2026 Meeting Date: 6/4/2026

Department: BCC Administration

1. Nature and purpose of agenda item:

The Planning and Zoning Board/ Board of Adjustment has a vacancy, and the County has received three applications for consideration.

2. Recommended Motion/Action:

Approve appointment to the Planning and Zoning Board/ Board of Adjustment

3. Fiscal impact on current budget.

This item has no effect on the current budget.



BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

Thank you for expressing interest to be considered for appointment to a committee, board, commission, or advisory group of the Columbia County Board of County Commissioners. The County Commission appreciates your willingness to serve your County in a volunteer capacity. Please complete this application to the best of your knowledge. You may attach a resume and any additional information you believe would assist the Board in evaluating your application.

Name: Stephen A. Roberts District #: 3

Address: 181 NW Charlotte Gln

City: Lake City State: FL Zip: 32055

Phone #: 386-466-6050 E-mail Address: steve.roberts@outlook.com

How long have you resided in Columbia County? 35-years

Name your most recent occupation and employer: Utilities Director - Columbia County

Are you registered to vote in Columbia County? ☒ Yes. ☐ No.

List all active professional licenses or certifications you hold: FSU Certified Public Manager;
State of Florida Certified Class "A" Drinking Water

Please summarize your educational background: Master's degree - Environmental Management
(Water, Wastewater, Solid Waste, Hazardous Waste, and Air Pollution)

Please summarize your work experience: Over 40-years experience in utilities. Oversaw construction
on three treatment plants; two drinking water and one wastewater.

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

- | | |
|------------------------------------|---|
| 1. <u>Rotary Club of Lake City</u> | 2. <u>Florida Rural Water Association</u> |
| 3. <u>Lion's Club of Lake City</u> | 4. <u>Florida Water & Pollution Control Assn.</u> |

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

None

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

None

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest*:

1. NFWUA Board Member
2. _____
3. _____
4. _____

* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Grayson Cason
2. John Toomey
3. Andrew Holeska

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

Throughout my career, I have demonstrated a strong commitment to relevant commitments, e.g. sustainable practices, community engagement, efficient resource management. I have successfully led specific projects that have had significant achievements, e.g., improved service delivery, reduced costs, implemented new technologies.

NOTICE:

Florida has very broad public records laws. All information provided with this application shall become a matter of public record upon submission, and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, please notify the Board of County Commissioners in advance to allow for your reasonable accommodation. This application will be active for one year, after which time you must notify the Board of County Commissioners of your wish to remain an active applicant. You may be required to update any application more than one year old.

ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

Stephen Roberts

Digitally signed by Stephen Roberts
Date: 2026.05.22 13:52:46 -04'00'

Signature

05/22/2026

Date

Please return completed application to:
Columbia County Board of County Commissioners
Attn: Human Resources
PO Box 1529
Lake City, FL 32084
Phone: (386)-758-3344
Fax: (386) 758-2182

FOR OFFICIAL USE ONLY:

Received by _____

Date received _____

Thank you for your interest!

Stephen A. Roberts

181 NW Charlotte Glen • Lake City, FL • 32055 • (386) 466-6050 • steve.roberts@outlook.com

CAREER EXPERIENCE

2023 – 2024 COLUMBIA COUNTY (RETIRED)

Utilities Director

- Managing, directing, and budgeting the operation and maintenance of the Water, Wastewater, and Distribution systems.

1992 - 2021 CITY OF LAKE CITY (RETIRED)

Positions held: Safety/Risk Management Director; Executive Director of Utilities; Assistant Executive Director of Utilities; Director of Water Treatment.

- Under the general direction of the City Manager and Assistant City Manager: Responsible for all aspects related to Utilities and Safety and Risk as well as previous experience on managing and directing the operation and maintenance of the Water, Wastewater, Distribution and Collection, Stormwater and Natural Gas Departments to meet all State and Federal regulatory criteria. Supervised, budgeted, planned, and coordinated the operation, maintenance, and repair of the municipal facilities. Planned and coordinated work schedules, prioritized projects, and coordinated activities with other utilities and the City Public Works Department.

- Vast experience in utilities, e.g., Water, Wastewater, Distribution and Collection and Stormwater
- Water/Wastewater treatment plant construction and design
- Grant writing experience for several projects
- Budgeting

2010 – 2025 UNIVERSITY OF FLORIDA

Adjunct Instructor

- Classroom and online water treatment instruction for all certification levels.

CERTIFICATIONS

- FSU - C.P.M. (Florida State University Certified Public Manager)
- State of Florida Certified Class "A" Drinking Water License

EDUCATION

- Master's degree: Environmental Management (Water, Wastewater, Solid Waste, Hazardous Waste, and Air Pollution)



Received
HR
Date: 5/20

BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

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Name: Jeff Todd District #: 4

Address: 475 SW Galilee Loop

City: Lake City State: FL Zip: 32024

Phone #: 904 504 5791 E-mail Address: jtodd937@bellsouth.net

How long have you resided in Columbia County? 4.5 years

Name your most recent occupation and employer: attached

Are you registered to vote in Columbia County? ☒ Yes. ☐ No.

List all active professional licenses or certifications you hold: none

Please summarize your educational background: Bolles School, Jacksonville, HS, 1965 Old Dominion University, Norfolk, VA, BS, 1969

Please summarize your work experience: attached

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. attached
2. _____
3. _____
4. _____

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

none

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

none

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest*:

1. Planning & zoning/Bd of Adj.
2. _____
3. _____
4. _____

* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Lt. Howard "Scooter" Bulthuis 386 867 2762
2. John Kerce 386 755 0128
3. Everett Phillips 386 623 0487

You may use this space for a brief biographical sketch or to list other skills you possess that you believe are relevant to the appointment you are seeking. Please indicate in the space below if you have attached your resume or any other supporting documents.

attached

NOTICE:

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ACKNOWLEDGMENT AND CERTIFICATION

I hereby acknowledge that Columbia County or its representatives may verify any information provided herein. I further authorize the release of any information by those in possession of such information, which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation. If appointed, I understand that I shall serve at all times at the pleasure of the Board of County Commissioners.

Signature

Jeff Todd

Date

May 15, 2026

Please return completed application to:
Columbia County Board of County Commissioners
Attn: Human Resources
PO Box 1529
Lake City, FL 32084
Phone: (386) 755-4100
Fax: (386) 758-2182

FOR OFFICIAL USE ONLY:

Received by _____

Date received _____

Thank you for your interest!

Work History:

1969-1970: School Teacher, Hilliard, FL

1970-1975: Jacksonville Sheriff's Office, Developed and managed work release program.

1976-2008: Worked in the recreational boating industry, including wholesale and retail sales, marina and service management and small business ownership.

2009-2014: Worked part time as a delivery driver, Advance Auto and The Parts House in St. Augustine, FL.

Military:

1970-1976: Florida Army National Guard. Completed, basic, radio school and officer candidate school. Served as a second lieutenant, platoon leader.

Civic/Professional:

Jacksonville Marine Association, long time member and board member.

Oceanside Rotary Club (Atlantic Beach, FL), long time member and board member.

Bartram Downs III HOA (St. Augustine, FL) board member and past president.

While not an affiliation or membership my wife and I have taken it upon ourselves to regularly attend the County Commission meetings here. Mostly I simply observe. Occasionally I'll comment or ask a question. I am very aware of the current issues and processes.

Reason for seeking this position:

In 1976 my wife and I moved into our first home in Jacksonville. A wonderful southern city slowly decayed to the point that, by 2006, it was unsafe and generally unlivable.

We moved to western Saint Johns county near World Golf Village. Our new neighborhood was a beautiful equestrian community. We had five acres, no traffic and general tranquility. By 2021 it was ruined by reckless, uncontrolled growth.

In January, 2022, we moved again to Ellisville. I would like to do my part to prevent this sort of insane over development here. Growth will come. My desire is to help make it an orderly, sensible, manageable process.



Received
HR
Date: 5/5

BOARD OF COUNTY COMMISSIONERS APPLICATION FOR BOARD OR COMMITTEE APPOINTMENT

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Name: Jesse Brown III District #: 5

Address: 416 SW Theresa CT

City: Lake City State: FL Zip: 32025

Phone #: 904-753-0218 E-mail Address: jessevb3@gmail.com

How long have you resided in Columbia County? 23 years

Name your most recent occupation and employer: Lake City Fire Department, Florida Gateway College, Florida State College Jacksonville

Are you registered to vote in Columbia County? ☒ Yes. ☐ No.

List all active professional licenses or certifications you hold: FL state Fire Fighter, FL state Paramedic, FL USAR Rescue specialist, FL State Fire Service Instructor

Please summarize your educational background: High School, Community College, Job related certification training through state and national organizations High school graduate Casey County, KY. 2 years vocational School auto mechanics, Ford Motor Company electronics training, Chrysler electronics, GM electronics all factory training centers, FSCJ Fire School, Paramedic, Urban search and rescue training, Spec Rescue USAR Train the trainer classes, Texas A&M (TEEX) Structural Collapse rescue shoring Train the Trainer, TEEX Advanced Shoring, Emergency Management Accreditation Manager training, FL Division of Forestry wildland FF, State Instructor for DOF, Iron workers local 597 heavy rigging specialist, NCCO Operating Engineers signalman and heavy rigging, All hazards Incident Management certified up Operations section Chief, 29 Years of on going Medical, Haz mat, Fire Fighting, and USAR related response and management training.

Please summarize your work experience: ASE certified professional mechanic(since 1990 to present), heavy equipment operator(over twenty years on and off), Firefighter and Paramedic (3 years NCFR, 26 years JFRD, 1 ½ years Lake city), fire service Instructor(25 years)

Please list civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in Columbia County.

1. none _____

2. _____

3. _____

4. _____

Other than your home, please list and indicate the acreage of any parcels of property in Columbia County in which you have any ownership interest:

Please list all corporate entities doing business in or with Columbia County in which you have any financial interest, including but not limited to ownership, employment, or any contractual relationship:

none _____

(Over)

Please indicate in order of preference the committee, board, or council in which you have an interest*:

1. Building and Zoning _____
2. _____
3. _____
4. _____

* Applicants may be appointed to no more than one board at any given time.

List three (3) personal or professional references:

1. Chris Miller
2. Joseph Dupree
3. Bucky Nash

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Jason V Brown III
Signature

5/4/26
Date

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Attn: Human Resources
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Lake City, FL 32084
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Fax: (386) 758-2182

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Date received

Thank you for your interest!